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Launceston Town Council
The Town Hall
Launceston
Cornwall PL157AR

To: All Launceston Town Councillors

cc Cornwall Councillor (Adam Paynter), Chris Sims (Community Link Officer), Scott Mann MP, Honoured Burgess (Arthur Wills), PC Steve Stoppard (Launceston Police), Annette Baskerville-Smith (Chairman, Chamber of Commerce), members of the press

You are summoned to attend a meeting of Launceston Town Council to be held on Monday 14 June April 2021 at 7.00pm in the Main Hall

This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if speaking or taking an active role in the meeting.

Please note that due to current Coronavirus safety restrictions, the maximum capacity of the building will allow for a total of 20 members of the press and public

The agenda for the meeting is set out below.

A handwritten signature in black ink, appearing to read 'C. W. Drake'.

Christopher Drake
Town Clerk

Date of issue: 8 June 2021

AGENDA

1. Apologies for absence

2. Declarations of Interest

Councillors are reminded that if a councillor has a registered disclosable pecuniary interest, or a non-registerable interest, in any agenda item s/he must leave the meeting while that item is discussed, unless a written request for a dispensation has been received. The Council will consider those requests at this point.

3. Co-option to the Council

To co-opt a Councillor to represent the North Ward

4. Public Representation Session

To receive any written representations or previously submitted questions from Members of the public in attendance. (A maximum time of 15 minutes will be allowed for this session and there is a time constraint of 5 minutes per speaker)

5. Police Representation Session

6. To confirm and sign the minutes of the last meeting previously circulated:

- (i) Minutes of the Annual Meeting of the Council held on Monday 17 May 2021 at 7.00pm

7. To receive the minutes of committees and sub-committees previously circulated:

- (i) Planning and Economic Development held on Thursday 20 May 2021 at 7.00pm
- (ii) Estates and Properties held on Monday 7 June 2021 at 10.00am

8. Reports from Cornwall Councillors

To receive reports from Cornwall Councillors on matters of policy or major decisions affecting Cornwall in general and Launceston in particular

9. Reports and Questions from Town Councillors

To receive reports from councillors representing the Town Council on outside bodies, or having attended meetings on behalf of the Council

10. Report from the Town Mayor

To receive the Mayor's Monthly Report

11. Lawrence House Museum

To consider and agree the minutes of the Lawrence House Museum (copy attached)

12. Committee Membership

To agree the membership for the remaining position of the Finance and General Purposes committee

13. Standing Orders

To agree the Council's Standing Orders (copy attached)

14. Terms of Reference

To agree the Council's Committee's Terms of reference (copy attached)

15. General Power of Competence

To confirm that the Council meets the requirements for holding the General Power of Competence

16. Progress and Information

To consider Report 11/21 concerning the above (copy attached)

17. Correspondence and matters to note

Additional information can be provided at the meeting if required.

- 1 Note the letter of thanks for grant funding from the Launceston Male Voice Choir
- 2 Note the venue usage

18. Urgent Items

To receive any items which the Mayor considers to be urgent (information only)

Date of next Meeting

The date of the next Full Council meeting will be Tuesday 20 July 2021 at 7.00pm