

Town Clerk C W Drake
Telephone 01566 773693
admin@launceston-tc.gov.uk
www.launceston-tc.gov.uk



Launceston Town Council
The Town Hall
Launceston
Cornwall PL157AR

To: All Launceston Town Councillors

cc Cornwall Councillor (Adam Paynter), Chris Sims (Community Link Officer), Scott Mann MP, Honoured Burgess (Arthur Wills), Annette Baskerville-Smith (Chairman, Chamber of Commerce), members of the press

You are summoned to attend a meeting of Launceston Town Council to be held on Tuesday 20 July 2021 at 7.00pm in the Main Hall

This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if speaking or taking an active role in the meeting.

The agenda for the meeting is set out below.

A handwritten signature in black ink, appearing to read 'C. W. Drake'.

Christopher Drake
Town Clerk

Date of issue: 7 July 2021

AGENDA

To receive a presentation from Mr Stephen Howard regarding free counselling support in the community

1. Apologies for absence

2. Declarations of Interest

Councillors are reminded that if a councillor has a registered disclosable pecuniary interest, or a non-registerable interest, in any agenda item s/he must leave the meeting while that item is discussed, unless a written request for a dispensation has been received. The Council will consider those requests at this point.

3. Public Representation Session

To receive any written representations or previously submitted questions from Members of the public in attendance. (A maximum time of 15 minutes will be allowed for this session and there is a time constraint of 5 minutes per speaker)

4. To confirm and sign the minutes of the last meeting previously circulated:

- (i) Minutes of the Meeting of the Council held on Monday 14 June 2021 at 7.00pm

5. To receive the minutes of committees and sub-committees previously circulated:

- (i) Planning and Economic Development held on Thursday 17 June 2021 at 7.00pm
- (ii) Planning and Economic Development held on Wednesday 30 June 2021 at 7.00pm

(iii) Library, Arts Business and Information held on Tuesday 6 July at 5.15pm

6. Reports from Cornwall Councillors

To receive reports from Cornwall Councillors on matters of policy or major decisions affecting Cornwall in general and Launceston in particular

7. Reports and Questions from Town Councillors

To receive reports from councillors representing the Town Council on outside bodies, or having attended meetings on behalf of the Council

8. Report from the Town Mayor

To receive the Mayor's Monthly Report

9. Presentation Consideration

To consider any matters raised within the presentation from Mr Howard and agree any actions required

10. Lawrence House Museum

To consider and agree the minutes of the Lawrence House Museum (copy to follow)

11. Proposal to agree a Chairmanship Group

To consider Report 13/21 concerning the above (copy attached)

12. Job Evaluation

Due to the staff complement increasing considerably in the past five years and the Council's portfolio of responsibilities expanding, Members are recommended to consider the appointment of an organisation to undertake an evaluation of all paid posts at Launceston Town Council

13. Progress and Information

To consider Report 14/21 concerning the above (copy attached)

14. Correspondence and matters to note

Additional information can be provided at the meeting if required.

1 Note the venue usage

15. Urgent Items

To receive any items which the Mayor considers to be urgent (information only)

16. Exclusion of members of the press and public

To resolve that under s1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of confidential information

17. Launceston Library Hub

To receive a verbal update on the proposed Library Hub

Date of next Meeting

The date of the next Full Council meeting will be Tuesday 21 September 2021 at 7.00pm