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Launceston Town Council
The Town Hall
Launceston
Cornwall PL157AR

To all members of the Finance & General Purposes Committee

Cllr Penhale (Town Mayor), Cllrs Bailey, Bullen, Conway, Hogan, Nolan, O'Brien, Soanes, Young
Cc all members of the Council for information

You are summoned to attend a meeting of the Finance & General Purposes Committee, to be held on Wednesday 8 September 2021 at 7pm in the Otho Peter Suite, The Town Hall.

This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if speaking or taking an active role in the meeting.

The agenda for the meeting is set out below.

A handwritten signature in blue ink, appearing to read 'C.W. Drake'.

Christopher Drake
Town Clerk

Date of issue: 2 September 2021

A G E N D A

1 Apologies for absence

2 Declarations of Interest

Councillors are reminded that if a councillor has a registered disclosable pecuniary interest, or a non-registerable interest, in any agenda item s/he must leave the room while that item is discussed, unless a written request for a dispensation has been received. The Council will consider those requests at this point. In exceptional circumstances the Town Clerk has delegated authority to allow a dispensation under section 8e of the Council's Standing Orders.

3 Public Representation Session

An opportunity for local residents to make representations to the Council or to ask questions relating to items on the agenda. (Please note that a maximum time of 15 minutes will be allowed for this session and there is a time constraint of 5 minutes per speaker)

4 Minutes of the last meeting

To sign the minutes of the meeting held on 7 July 2021 as a correct record (copy attached)

5 Finance

- a) To approve the payment listings for July and August 2021 as previously circulated by email and approved (attached)
- b) To approve the balance sheet for July 21 (to follow)
- c) To approve the income and expenditure account to July 21 (to follow)
- d) To decide on a councillor to check the payments and bank reconciliations

6 Bank Signatories

- a) To appoint the bank signatories for the Town Council bank accounts
- b) To appoint the online bank signatories for the Town Council bank accounts

7 AH Boiler

To **approve** the expenditure for a replacement boiler at the Ambulance Hall (report attached)

8 LHM Income and Expenditure

To **consider** allocation of income and expenditure for Lawrence House Museum

9 Suspension of Financial Regulations

To **agree** to suspend financial regulations in relation to agenda item 10 - Lawrence House Steeplejacks, due to the specialised nature and limited number of available steeplejacks in the area.

10 Lawrence House Museum Steeplejacks

To **approve** the appointment of Peninsula Access to carry out repairs works to four Chimney stacks at Lawrence House Museum as per quotation (attached)

11 Urgent Items

To receive any items considered by the Chairman to be urgent (information only)

Date of the next meeting

The next meeting will be held on Wednesday 6 October 2021 at 7pm