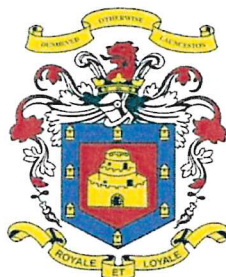


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Launceston Town Council
The Town Hall
Launceston
Cornwall PL15 7AR

MINUTES OF THE FULL COUNCIL MEETING
held on TUESDAY 19 OCTOBER 2021 at 7.00pm in the Town Hall

- PRESENT** Cllrs, Penhale (Town Mayor), Bailey (Deputy Mayor), Bullen, Conway, Gilbert, Gordon, Green, Heaton, Hogan, Nancarrow, O'Brien, Soanes, Tremain and Young
In attendance: Christopher Drake (Town Clerk)
1 x public
- *A minute silence was held in memory to MP David Amess***
- 2110/29 Apologies for absence**
Apologies for absence were received from Cllrs Nolan and Harris
- 2110/30 Declarations of Interest**
There were no declarations of interest
- 2110/31 Public Representation Session**
There were no public representations
- 2110/32 To confirm and sign the Minutes of the last meeting, previously circulated**
It was **resolved** to confirm and sign the minutes previously circulated, subject to the amendment to include the update from Cllr Bailey in regards to the Chamber of Commerce:
(i) Minutes of the Meeting of the Council held on Tuesday 21 September 2021 at 7.00pm
- 2110/33 To receive and adopt the minutes of committees and sub-committees, previously circulated**
It was **resolved** to receive and adopt the minutes of the following committees and sub committees:
(i) Planning and Economic Development held on Thursday 30 September 2021 at 7.00pm
(ii) Estates and Properties held on Monday 4 October 2021 at 10.00am
(iii) Library, Arts Business and Information held on Tuesday 5 October at 5.15pm
- 2110/34 Reports from Cornwall Councillors**
Cornwall Cllr Conway advised that there were three interested parties in regards to the future operation of the leisure centre and gave details of a public meeting to discuss the leisure centre to be held on Saturday 13 November in the Town Hall.
Cllr Conway stated that there was a good working relationship amongst the Launceston divisional members and also advised that Cornwall Council was reviewing its financial situation and that this would lead to potential redundancies
- 2110/35 Reports and Questions from Town Councillors**
Cllr Heaton gave an update regarding the Patient Participation Group and stated that the NHS Commissioning Group accepted that the MIU closure had been poorly handled and

all future work actions will be reviewed. The Cornwall NHS Partnership had issued an apology in regards to the Launceston MIU closure.

Data Collection was ongoing about the need for a renal dialysis unit in the area, the Covid 19 vaccination programme work was ongoing, and face to face appointments are increasing. The PPG Annual meeting was scheduled to be held on 9 November and at an Extraordinary Meeting the PPG agreed that all raised funds be donated to the medical centre

Cllr Bailey gave an update from the Chamber of Commerce and advised that markets will operate all day on the dates of the late night shopping events

2110/36 Report from the Town Mayor

A copy of the Mayor's report had been made available to all Members

2110/37 Request for Defibrillator

It was **resolved** that officers investigate the potential to site defibrillators at the Stourscombe and Hay Common estates

2110/38 Cornwall Council Survey

Members considered Report 1621 concerning the above (previously circulated)

It was **resolved unanimously** that;

- i) individual committees consider any responses that relate to their remit and for these to be brought back to a future meeting of the Council for consideration
- ii) a working party be set up to agree a response in regards to matters of devolution
- iii) the working party consist of cllrs Bailey, O'Brien, Tremain, Nolan and Conway

2110/39 Launceston Leisure Centre Consultation

It was **resolved unanimously** that;

- i) a letter from the Mayor , expressing the concerns of the town in regards to the potential closure of the leisure centre, be sent to the local press, local member of Parliament, Cornwall Council and all local schools and that councillors who sat as school governors raise awareness of the issue at their respective schools
- ii) that the future of the leisure centre be an ongoing agenda item

2110/40 Progress and Information

Members considered Report 17/21 concerning the above (previously circulated)

It was **resolved** that;

- i) the update regarding temporary road closures be noted
- ii) the details regarding free parking in Cornwall Council car parks be noted

2110/41 Correspondence and matters to note

It was **resolved** to

- i) note the venue usage

2110/42 Urgent Items

Cllr Hogan advised that following the installation of yellow line parking restrictions in Castle Street, that vehicles were parking on the opposite side of the road, thereby causing continuing obstruction

Date of the next meeting of the Council

The next Full Council meeting will be on Tuesday 16 November 2021 at 7pm

The meeting ended at 8.15pm

Signed Date

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Launceston Town Council
The Town Hall
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Cornwall PL157AR

MINUTES OF THE MEETING OF LAUNCESTON TOWN COUNCIL
AS THE TRUSTEE OF LAUNCESTON MUNICIPAL CHARITIES
HELD ON TUESDAY 19 OCTOBER 2021 at 8.15pm

Present: Cllrs, Penhale (Town Mayor), Bailey (Deputy Mayor), Bullen, Conway, Gilbert, Gordon, Green, Heaton, Hogan, Nancarrow, O'Brien, Soanes, Tremain and Young
In attendance: Christopher Drake (Town Clerk)

- 1 Apologies for Absence**
Apologies were received from councillors Nolan and Harris
- 2 Confirmation of Chairman**
It was **resolved** to confirm Cllr Penhale as Chairman of the Trustees.
- 3 Confirmation of Vice Chairman**
It was **resolved** to confirm Cllr Bailey as Vice Chairman of the Trustees.
- 4 Appointment of Hon Secretary**
It was **resolved** to appoint the Town Clerk as Hon Secretary.
- 5 Appointment of Hon Treasurer**
It was **resolved** to appoint the Responsible Financial Officer as Hon Treasurer.
- 6 Income and Expenditure Accounts to 31 December 2020**
It was **resolved** to approve the accounts
- 7 Committee Membership for Christmas Gift Allocation**
It was **resolved** that the committee membership for the Christmas Gift Allocation be;
Cllr Tremain
Cllr Young
Mr W Roberts
Miss M Butler
Mr C Drake (Town Clerk)
- 8 Urgent Items**
No urgent items were raised.
- 9 Date of next meeting**
It was **agreed** that the next meeting should be held in October 2022

The meeting finished at 8.20pm.

Signed Date

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Launceston Town Council
The Town Hall
Launceston
Cornwall PL157AR

MINUTES OF THE MEETING OF THE PLANNING AND ECONOMIC DEVELOPMENT COMMITTEE
held on Thursday 21 October 2021 at 7.00pm
The Otho Peter Suites, Launceston Town Hall

- Present** Cllrs Bailey (Deputy Mayor), Gilbert, Green, Gordon, Heaton, Nancarrow and Tremain (Chairman)
In attendance: Christopher Drake (Town Clerk)
Cllr Soanes
1 x public
- 2110/30 Apologies**
Apologies for absence were received from Cllrs Penhale and Harris
- 2110/31 Declarations of Interest**
There were no declarations of interest
- 2110/32 Public Representation**
1) A local resident spoke against planning application PA21/09277 – 1 – 3 Horwell Villas, stating that the proposal will use a large amount of garden amenity from the existing properties, forcing residents to use their front gardens. The proposals will also lead to traffic generation in a AQMA and there are concerns regarding the site being part of an ancient watercourse as well as for plans to remove a listed wall
- 2110/33 Minutes of the last meetings**
The minutes of the meeting held on 30 September 2021 were signed as a correct record
- 2110/34 Current Planning Applications for comment**
- | | |
|-------------|--|
| Application | PA21/08668 |
| Proposal | Remove large twin stemmed damaged Sycamore tree to ground level. Remove overhanging large branches from Sycamore tree overhanging rear of property |
| Location | The Beeches Launceston Cornwall PL15 9DL |
| Decision | The Town Council supports this application in line with the Tree Officers recommendations |
| Application | PA21/08883 |
| Proposal | Outline planning application with all matters reserved for up to 62 residential dwellings (C3) and an extra care scheme of up to 75 units (C3) and associated works (resubmission of PA20/10722) |
| Location | Land SE Of 5 Ridgewood Hill Ridgewood Hill Launceston Cornwall |
| Decision | Whilst the Town Council supports the principle of a care home, it does not support the application as a whole and objects to the application due to the following; |

- The application does not provide an access link to Newport. This has been a strategic aim of the Town Council since the building of the original Kensey development. The lack of this provision means that vehicle access and egress from the proposed site will lead to significant traffic generation at Prouts Corner, as well as seeing an increase in vehicle movements through the town, which is a recognized AQMA
- The proposal will allow a further development in the town with poor connectivity
- There is no play or proper open space provision
- Access for waste vehicles is not accommodated
- The application is not compliant with required fire service provisions
- There is inadequate infrastructure provision
- The development is inappropriate for the proposed location and too large and is over intensive development.

Application Proposal	PA21/09131 Reserved matters application for appearance, landscaping, layout and scale following outline approval PA18/08180 for construction of up to 5 dwellings and the provision of cycle/pedestrian path, associated works and landscaping.
Location Decision	Land To West Of Holme Oak Tresmarrow Road Launceston Cornwall Support
Application Proposal	PA21/09277 Construction of 1no. new dwelling including minor modification of two stone boundary walls.
Location Decision	1-3 Horwell Villas Dutson Road Launceston Cornwall The Town Council objects to this application as it will lead to a loss of necessary garden amenity for properties, leaving only front garden space, which is directly onto a busy main road.
	There are highways concerns in regards to access and egress from the site. The area is within a recognised AQMA and additional vehicles on this site will exacerbate the situation as well as adding to the traffic congestion already experienced in the area.
	The development also calls for a listed wall to be removed, which is unacceptable
Application Proposal	PA21/09278 Listed building consent for the construction of 1no. new dwelling including minor modification of two stone boundary walls.
Location Decision	1-3 Horwell Villas Dutson Road Launceston Cornwall The Town Council objects to this application as it will lead to a loss of necessary garden amenity for properties, leaving only front garden space, which is directly onto a busy main road.
	There are highways concerns in regards to access and egress from the site. The area is within a recognised AQMA and additional vehicles on this site will exacerbate the situation as well as adding to the traffic congestion already experienced in the area.

The development also calls for a listed wall to be removed, which is unacceptable

2110/35

Cornwall Council Housing Strategy

It was **resolved** to note the details of the Cornwall Council Housing Strategy and for councillors to respond to the consultation before the closing date of 8 November

2010/36

Correspondence and items to note

Cllr Heaton advised of meetings that had been held to discuss sustainable housing

Next Meeting

The next meeting of the committee will be held on Thursday 11 November 2021 at 7pm.

The meeting closed at 7.39pm

Signed..... Date.....



**Minutes of The Library, Arts, Business and Information Services Committee held on
Tuesday 2 November 2021 at 5.15pm in the OP Rooms**

Present: Cllrs. Bailly (Deputy Mayor), Gordon (Vice Chairman), Nancarrow, Nolan, Soanes

In attendance: Cllr Bullen
Ms Snook (Senior Library Assistant)
Ms Stark (Support Services Officer)
Launceston Visitor Information Centre Manager (Clerk)

2111/01 Apologies for Absence

Cllrs: Penhale (Mayor), Gilbert (Chairman),
In the absence of the Chairman, Vice Chairman Cllr Gordon, chaired the meeting
Cllr Soanes substituted for Cllr Penhale

2111/02 Declarations of Interest

No declarations were made

2111/03 Public Representation Session

There was no public representation

2111/04 Minutes of the last meeting

The minutes of the meeting held on 5 October 2021 **were agreed** and signed as a true record.

2111/05 Financial Report

The written financial report will be circulated later this week
The clerk **reported** that the forecast of outturn is in line with previous predictions

2111/06 VIC Manager's Report

It was **resolved** to note the manger's report

2111/07 Update of Broader LABI Activities

Councillors **received** an update of recent activities and events **noting**:

- i. The LTC Support Services Officer is meeting with English Heritage (EH) later this week and will report back on the EH plans to the LABI committee
- ii. Cornwall Heritage Trust can provide funding for transport to support the participation in heritage activities for outlying schools
- iii. The cross-organisation links with the library continue to develop well
- iv. The target group for library events and activities is to focus on schools with most 'vulnerable pupils'

2111/08 Update of Welcome Back Fund (WBF) and Town Vitality Fund (TVF)

It was **noted** that:

- i. The Launceston Town Plan Group (LTPG) was successful with its bid to WBF, and secured funding of £28,000 to be managed locally and £37,000 to be managed through central procurement
- ii. The LTPG (overseen by Town Clerk and RFO) is about to enter into a tender process for the works associated with the successful bid to the TVF
- iii. It was **resolved** that further to successfully applying for funding from the Town Vitality Fund scheme, the Council formally adopt the role of accountable body

Proposed Cllr Gordon
Seconded Cllr Nancarrow
Carried

- 2111/09 Response to Cornwall Council Survey**
The committee **noted** that their comments concurred with that of the LTC Devolution Working Party and that should be reported to the working group
- 2111/10 Heritage Weekend 2022 Update**
It was **noted** that:
- i. an invitation has been sent all interested parties to meet on the zoom platform
 - ii. Launceston Chamber of Commerce expressed the wish to work jointly with LTC
 - iii. The LTC Support Services Officer will report back on the intentions of English Heritage
- 2111/11 Budget 2022/2023**
It was **resolved** that:
- i. £500 should be allocated to an 'earmarked reserve' to support any future premises move of the VIC
Proposed Cllr Bailey
Seconded Cllr Nancarrow
Carried
 - ii. that future LABI capital expenditure is funded through the use of accumulated earmarked reserves
Proposed Cllr Gordon
Seconded Cllr Nancarrow
Carried
 - iii. It was noted that there are no significant intended changes to the service provision of the VIC in 2022/2023
- 2111/12 Items to Note and any Urgent Matters**
No urgent matters were raised
- 2111/13 Date of Next Meeting**
Tuesday 7 December 2021 at 5.15pm
- The meeting closed at 6:00 p.m.

Signed :

Date:

Agenda item: 11

Committee: Full Council

Date: Tuesday 16 November 2021

Subject: Progress and Information

Summary: To consider various items of progress and information

Recommendations.

The Council is recommended to:

- 1) Note the details of the Sakura Cherry Tree project and agree the formal planting**
 - 2) Note the update about successful grant funding applications**
-

1 Sakura Cherry Tree Planting

- 1.1 The Town Council were contacted by Scott Mann, MP, asking if the Council wished to take part in the Sakura Cherry Tree project. The project aims to plant 6,500 trees across the country. Most of the trees were planted in 2020, with a second planting now taking place this year. The project is a legacy of the Japan – UK Season of Culture 2019-20.
- 1.2 As part of commemorating this gift from the Japanese people, a plaque for each of the planting sites has been made. The Town Council is scheduled to receive six trees and it is proposed that they be planted to replace some of the ash trees removed last year at Stourscombe. It is recommended that a formal planting ceremony be arranged and officers will liaise with the Mayor, local residents and Scott Mann to agree a date in the forthcoming weeks.

2 Grant Funding

- 2.1 The Town Council has been working with Cornwall Council, Chamber of Commerce and town businesses on a number of funding projects. To date, these working parties have secured;
 - £99,450 for the Safer Greener Streets Sustainable and Thriving project, following a successful application to the Town Vitality Fund. This money will be used towards a feasibility study to look at improvements for the town centre
The rules of the Vitality Fund mean the money can only be spent on feasibility and not infrastructure. However, once this study is done, further funding applications can be made which can be used for infrastructure
 - £28,000 to be managed locally as part of the Welcome Back Fund. This funding is to be used to increase footfall and attract people back into town centres with eligible activities which support safe cultural events programmes rather than individual stand-alone beautifying of public areas
 - Additional funding for projects to the value of £37,499 to be managed through central procurement from the Welcome Back Fund
- 2.2 Officers are also working on grant applications for funding projects to improve play equipment at the town's open spaces

Contact officer: Christopher Drake – Town Clerk
Date: 10 November 2021

ABM-Halls for Hire Usage Statistics Printed at 11/11/21 11:11

From 10/10/2021 to 09/11/2021

Launceston Town Hall	Number of Bookings	Time Booked	Value
Entire Town Hall	0	0.00 Hours	
External Hires	2	14.50 Hours	
Guildhall	6	12.25 Hours	
Kitchen Bar and Reception Area	10	46.00 Hours	
Main Hall	49	177.75 Hours	
Otho Peter Suite 01	5	15.50 Hours	
Otho Peter Suite 02	1	2.00 Hours	
Otho Peter Suite Both Rooms	9	40.00 Hours	
Town Square	5	17.00 Hours	
Total	87		

Town Square	Number of Bookings	Time Booked	Value
Town Square	5	17.00 Hours	
Total	5		

Ambulance Hall	Number of Bookings	Time Booked	Value
Ambulance Hall (Garage)	1	0.25 Hours	
Ambulance Hall (MainHall)	25	121.00 Hours	
Ambulance Hall (Meeting Room)	4	8.00 Hours	
Total	30		