



**Minutes of The Library, Arts, Business and Information Services Committee held on
Tuesday 2 November 2021 at 5.15pm in the OP Rooms**

Present: Cllrs. Bailly (Deputy Mayor), Gordon (Vice Chairman), Nancarrow, Nolan, Soanes

In attendance: Cllr Bullen
Ms Snook (Senior Library Assistant)
Ms Stark (Support Services Officer)
Launceston Visitor Information Centre Manager (Clerk)

2111/01 Apologies for Absence

Cllrs: Penhale (Mayor), Gilbert (Chairman),
In the absence of the Chairman, Vice Chairman Cllr Gordon, chaired the meeting
Cllr Soanes substituted for Cllr Penhale

2111/02 Declarations of Interest
No declarations were made

2111/03 Public Representation Session
There was no public representation

2111/04 Minutes of the last meeting
The minutes of the meeting held on 5 October 2021 **were agreed** and signed as a true record.

2111/05 Financial Report
The written financial report will be circulated later this week
The clerk **reported** that the forecast of outturn is in line with previous predictions

2111/06 VIC Manager's Report
It was **resolved** to note the manger's report

2111/07 Update of Broader LABI Activities
Councillors **received** an update of recent activities and events **noting:**

- i. The LTC Support Services Officer is meeting with English Heritage (EH) later this week and will report back on the EH plans to the LABI committee
- ii. Cornwall Heritage Trust can provide funding for transport to support the participation in heritage activities for outlying schools
- iii. The cross-organisation links with the library continue to develop well
- iv. The target group for library events and activities is to focus on schools with most 'vulnerable pupils'

2111/08 Update of Welcome Back Fund (WBF) and Town Vitality Fund (TVF)
It was **noted** that:

- i. The Launceston Town Plan Group (LTPG) was successful with its bid to WBF, and secured funding of £28,000 to be managed locally and £37,000 to be managed through central procurement
- ii. The LTPG (overseen by Town Clerk and RFO) is about to enter into a tender process for the works associated with the successful bid to the TVF
- iii. It was **resolved** that further to successfully applying for funding from the Town Vitality Fund scheme, the Council formally adopt the role of accountable body

Proposed Cllr Gordon
Seconded Cllr Nancarrow
Carried

- 2111/09 Response to Cornwall Council Survey**
The committee **noted** that their comments concurred with that of the LTC Devolution Working Party and that should be reported to the working group
- 2111/10 Heritage Weekend 2022 Update**
It was **noted** that:
- i. an invitation has been sent all interested parties to meet on the zoom platform
 - ii. Launceston Chamber of Commerce expressed the wish to work jointly with LTC
 - iii. The LTC Support Services Officer will report back on the intentions of English Heritage
- 2111/11 Budget 2022/2023**
It was **resolved** that:
- i. £500 should be allocated to an ‘earmarked reserve’ to support any future premises move of the VIC
Proposed Cllr Bailey
Seconded Cllr Nancarrow
Carried
 - ii. that future LABI capital expenditure is funded through the use of accumulated earmarked reserves
Proposed Cllr Gordon
Seconded Cllr Nancarrow
Carried
 - iii. It was noted that there are no significant intended changes to the service provision of the VIC in 2022/2023
- 2111/12 Items to Note and any Urgent Matters**
No urgent matters were raised
- 2111/13 Date of Next Meeting**
Tuesday 7 December 2021 at 5.15pm

The meeting closed at 6:00 p.m.

Signed :

Date: