



**Minutes of The Library, Arts, Business and Information Services Committee held on
Tuesday 7 September 2021 at 5.15pm in the Guildhall**

Present: Cllrs: Bailey (Deputy Mayor), Gilbert (Chairman), Gordon, Soanes and Heaton

In attendance: Ms Snook (Senior Library Assistant)
Mr Dennis (Curator. Lawrence House Museum)
Launceston Visitor Information Centre Manager (Clerk)

2709/01 Apologies for Absence

Cllr Penhale

Apologies for absence were received from Cllr Nolan who was substituted by Cllr Soanes

Apologies for absence were received from Cllr Nancarrow who was substituted by Cllr Heaton

2109/02 Declarations of Interest

No declarations were made

2109/03 Public Representation Session

No representations made

2109/04 Minutes of the last meeting

The minutes of the meeting held on 6 July 2021 **were agreed** and signed as a correct record.

2109/05 Financial Report

It was **resolved** to note the financial report

2109/06 Manager's Report

It was **resolved** to note the manager's report including the following comments:

- i. Further consideration is needed to ensure the council best promotes events
- ii. The Senior Library Assistant confirmed there is currently internet access for library users including for those with additional access requirements
- iii. The museum pop-up is due to open on 15 September

2109/07 Intra-Council Relationships

It was **resolved** that the relationship between the library, museum, town hall events and the VIC is consolidated to promote greater coherence of service delivery

Proposed: Cllr Gordon

Seconded: Cllr Bailey

Carried

2109/08 Heritage Weekend 2022

It was **resolved** that the Visitor Information Manager investigates the intentions of other organisations regarding an event for summer 2022

2107/09 Exclusion of members of the press and public

No members of the press or public were present

2109/10 VIC Website Footage Tender Process

The committee **resolved** to engage the services of Stuart Bailey of Tamar Valley TV to undertake the footage artwork using funds allocated in Financial Year 21/22, and that a small contingency should be identified for F/Y 22/23 to allow for updating the footage.

Proposed Cllr Bailey

Seconded Cllr Gordon

Carried

2109/11 Items to Note and any Urgent Matters

No urgent matters were raised

2109/12 Date of Next Meeting

Tuesday 7 September 2021 at 5.15pm

The meeting closed at 6:45 p.m.

Signed :

Date: