



To:

All Members of the Library, Arts, Business and Information Services Committee:

Cllrs Penhale (Mayor), Bailey (Deputy Mayor) Gilbert (Chairman), Gordon, Nancarrow and Nolan

cc all members of the Council for information

You are summoned to attend a meeting of the Library, Arts, Business and Information Services Committee to be held on Tuesday 7 December 2021 at 5.15pm in the OP Rooms, Launceston Town Hall. The agenda for the meeting is set out below. Due to the current Coronavirus safety requirements, the maximum capacity of the premises will allow for 8 members of the public to attend.

Christopher Drake (Town Clerk)

Date of issue: Wednesday 1 December 2021

AGENDA

1. Apologies for Absence

2. Declarations of Interest

Councillors are reminded that if a councillor has a registered disclosable pecuniary interest, or a non-registerable interest, in any agenda item s/he must leave the room while that item is discussed, unless a written request for a dispensation has been received. The Council will consider those requests at this point. In exceptional circumstances the Town Clerk has delegated authority to allow a dispensation under section 8e of the Council's Standing Orders.

3. Public Representation Session

An opportunity for local residents to make representations to the Council or to ask questions relating to items on the agenda. (Please note that a maximum time of 15 minutes will be allowed for this session and there is a time constraint of 5 minutes per speaker)

4. To confirm and sign the minutes of previous meetings

To sign the minutes of the Library, Arts, Business and Information Committee meeting held on 2 November 2021 as a true record (attached)

5. Financial Report

To consider the budget requirements for F/Y 2021/22 and current forecast of outturn (to follow)

6. Report from VIC Manager

To receive the 12/21 Report from the Manager (to follow)

7. Update of Broader LABI Activities

To receive an update of any activities and events from relevant Town Council and linked organisations

8. Update on the new website content

To receive an update of on the proposed content of the new VIC website

9. Heritage Weekend 2022

To receive an update of a possible Heritage Weekend 2022

10. VIC Budget 2022/2023

To consider the VIC budget for Financial Year 2022 – 2023

11. Items to note and any urgent matters

To receive any items which the Chairman considers to be urgent (information only)

12. Meeting Dates

It is **recommended** to cancel the January meeting of the committee, as due to Christmas and New Year Bank holidays, agenda papers would need to be published on Thursday 23 December to comply with the three clear days required to give notice of a meeting as per the LGA 1972 s243. The short period of time between the December meeting and the required agenda notice will not leave sufficient time for officers to undertake committee recommendations prior to having to complete another agenda.

It is **proposed** that the committee's next meeting be on Tuesday 1 February 2022