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Launceston Town Council
The Town Hall
Launceston
Cornwall PL15 7AR

MINUTES OF THE ESTATES & PROPERTIES COMMITTEE MEETING
Held on Monday 7 February 2022
at 10.00am in The Otho Peter Suites.

PRESENT: Cllrs Bailey (Deputy Mayor), Gordon, Harris, Hogan, Nolan and Young

In attendance: Cllr Soanes and Tremain

Christopher Drake (Town Clerk)

Martin Cornish (Estates & Properties Manager).

2202/09 Apologies for Absence

Apologies for absence were received from Cllr Penhale (Mayor) and Cllr Gilbert who was substituted by Cllr Tremain

2202/10 Declarations of Interest

There were no declarations of interest

2202/11 Public Representation Session

No members of the public were present at the meeting.

2202/12 Minutes of the last meeting

The minutes of the meeting held on Monday 6 December 2021 were signed as a correct record.

2202/13 Estates & Properties Manager's Report – November 2021

It was **resolved** to;

- i) note the update regarding grass cutting and maintenance Service Level Agreements
- ii) note the update regarding the replacement boiler installation at the Ambulance Hall
- iii) note the installation of the new fire alarm at Southgate Arch
- iv) note the works undertaken in regards to water ingress at the Town Hall
- v) note the details regarding a new waste management contract
- vi) agree the purchase of two heat treating weed killing apparatus at a cost of £4200, from the allocated budget provision
- vii) note that quotes are being sought for the professional cleaning of the war memorial
- viii) agree the purchase of materials for the building of a polytunnel for the Grounds Maintenance team compound to undertake planting works

2202/14 Urgent items

There were no items for consideration

Date of the next meeting

The next meeting would be held on Monday 4 April 2022 at 10.00am

The meeting closed at 10.08am.

Signed.....

Date.....