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Launceston Town Council
The Town Hall
Launceston
Cornwall PL157AR

To: All Launceston Town Councillors

cc Cornwall Councillor (Adam Paynter), Chris Sims (Community Link Officer), Scott Mann MP, Honoured Burgess (Arthur Wills), Annette Baskerville-Smith (Chairman, Chamber of Commerce), members of the press

You are summoned to attend a meeting of Launceston Town Council to be held on Tuesday 15 February 2022 at 7.00pm in The Main Hall

This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if speaking or taking an active role in the meeting.

The agenda for the meeting is set out below.

A handwritten signature in black ink, appearing to read 'C. W. Drake'.

Christopher Drake
Town Clerk

Date of issue: 9 February 2022

AGENDA

1. Apologies for absence

2. Declarations of Interest

Councillors are reminded that if a councillor has a registered disclosable pecuniary interest, or a non-registrable interest, in any agenda item s/he must leave the meeting while that item is discussed, unless a written request for a dispensation has been received. The Council will consider those requests at this point.

3. Public Representation Session

To receive any written representations or previously submitted questions from Members of the public in attendance. (A maximum time of 15 minutes will be allowed for this session and there is a time constraint of 5 minutes per speaker)

4. To confirm and sign the minutes of the last meeting previously circulated:

- (i) Minutes of the Meeting of the Council held on Tuesday 18 January 2022 at 7.00pm

5. To receive the minutes of committees and sub-committees previously circulated:

- (i) Planning and Economic Development held on Thursday 3 February 2022 at 7.00pm
- (ii) Estates and Properties held on Monday 7 February 2022 at 10.00am

6. Reports from Cornwall Councillors

To receive reports from Cornwall Councillors on matters of policy or major decisions affecting Cornwall in general and Launceston in particular

7. Reports and Questions from Town Councillors

To receive reports from councillors representing the Town Council on outside bodies, or having attended meetings on behalf of the Council

8. Report from the Town Mayor

To receive the Mayor's Monthly Report

9. Report from the Town Clerk

To receive an update report from the Town Clerk (copy attached)

10. Lawrence House Museum

To consider and agree the resolution of the Staffing Committee that; the postholders of the position/s of Town Clerk and Responsible Finance Officer serve as Secretary and Treasurer respectively for the Town Council in its role as Trustee of Lawrence House. As per the agreement held with the National Trust this will be in regards to the maintenance and repair of the building. The building contents, staffing and day to day operation of the Lawrence House Museum will be the responsibility of the Trustees, in their capacity within the Lawrence House Trustee Museum Management and Liaison committee

11. Community Asset Proposal

To consider the recommendation from Cllr John Conway that Madford House be listed as an Asset of Community Value. This provision gives communities a right to identify a building or other land that they believe to be of importance to their community's social well-being. The aim is that, if the asset comes up for sale, then they will be given a fair chance to make a bid to buy it on the open market. If the nominated asset meets the definition of an asset of community value, the local authority will list it.

12. Platinum Jubilee

To formally agree proposals for the Platinum Jubilee celebrations

13. Correspondence and matters to note

Additional information can be provided at the meeting if required.

1 Note the venue usage

14. Urgent Items

To receive any items which the Mayor considers to be urgent (information only)

Date of next Meeting

The date of the next Full Council meeting will be Tuesday 15 March 2022 at 7.00pm