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Launceston Town Council
The Town Hall
Launceston
Cornwall PL15 7AR

MINUTES OF THE FULL COUNCIL MEETING
held on TUESDAY 15 FEBRUARY 2022 at 7.00pm in the Town Hall

- PRESENT** Cllrs Penhale (Town Mayor), Bailey (Deputy Mayor), Conway, Gilbert, Green, Harris, Heaton, Hogan, Nancarrow, Nolan, O'Brien, Soanes, Tremain and Young
In attendance: Christopher Drake (Town Clerk)
1 x public
- 2202/26 Apologies for absence**
Apologies for absence were received from Cllrs Gordon and Bullen
- 2202/27 Declarations of Interest**
There were no declarations of interest
- 2202/28 Public Representation Session**
There were no matters raised
- 2202/29 To confirm and sign the Minutes of the last meeting, previously circulated**
It was **resolved** to confirm and sign the minutes previously circulated;
(i) Minutes of the Meeting of the Council held on Tuesday 18 January 2022 at 7.00pm subject to the amendment to resolution 2201/13 that in addition to being included as part of senior officer interviews, cllrs be in attendance at other interviews in the absence of the Town Clerk
- 2202/30 To receive and adopt the minutes of committees and sub-committees, previously circulated**
It was **resolved** to receive and adopt the minutes of the following committees and sub committees:
(i) Planning and Economic Development held on Thursday 3 February 2022 at 7.00pm
(ii) Estates and Properties held on Monday 7 February 2022 at 10.00am
- 2202/31 Reports from Cornwall Councillors**
Cornwall Cllr Conway gave an update on budget setting and advised that a 2.99% increase was proposed. He also spoke about the St Thomas and Newport bridge works and stated that the leisure centre consultations were still ongoing
- 2202/32 Reports and Questions from Town Councillors**
Cllr Bailey gave an update from the Chamber of Commerce, including the works undertaken as part of the Welcome Back Fund, such as town events, working with consultants Arcadis, a town App and the purchase of events structures/gazebos. The update also included details of the Launceston Cultural Partnership, a Town Brand, as well as feedback on the Christmas 2021 event. Future events include an Easter Egg Scavenger Hunt, Queen's Platinum Jubilee Celebrations, and the Launceston Heritage Weekend.

Cllr Young gave an update regarding In Bloom and advised that red, white and blue flowers had been ordered for planting, that a total of 90 hanging baskets were erected throughout the town and that businesses were asked for a donation of £15 towards each basket. The St Thomas road planting had been well received.

Cllr Heaton advised that highways issues on the A30 were ongoing and thanked Cllr Adrian Parsons for his work on the matter. Cllr Heaton also advised that she was now a member of the NE Cornwall Integrated Care Board, and also stated that local residents had raised a query in regards to the visibility splay following the works to pavements at St Stephens Hill/Duke Street. **Cllr Nancarrow** stated that some residents had spoken in favour of the works. **Cllr Conway** thanked Cllr Parson for his works in regards to highways matters

2202/33

Report from the Town Mayor

The Mayor had not made any visits since the last meeting of Council

2202/34

Report from the Town Clerk

It was **resolved** to note the report

2202/35

Lawrence House Museum

It was **resolved** that;

- i) the postholders of the position/s of Town Clerk and Responsible Finance Officer serve as Secretary and Treasurer respectively for the Town Council in its role as Trustee of Lawrence House.
- ii) as per the agreement held with the National Trust this will be in regards to the maintenance and repair of the building, to include the grounds and gardens and all fixed items. The building contents, staffing and day to day operation of the Lawrence House Museum will be the responsibility of the Trustees, in their capacity within the Lawrence House Trustee Museum Management and Liaison committee
- iii) a general maintenance programme, as advised by the contracted project manager for works, be agreed by Council
- iv) the costs of gas heating installation in the basement be explored and agreed at Council

2202/36

Community Asset Proposal

It was **resolved unanimously** that Madford House be listed as an Asset of Community Value

2202/37

Platinum Jubilee

It was **resolved unanimously** that the following be undertaken as part of the Queen's Platinum Jubilee celebrations

- i) a town window challenge competition organised by the VIC
- ii) a childrens pyjama party in the Town Hall - Friday 3 June
- iii) a Mayor's Ball in the Town Hall – Saturday 4 June
- iv) a formal Civic Service and parade, followed by refreshments at the Town Hall – Sunday 5 June
- v) a party in the town square
- vi) a proposed park run
- vii) a litter pick prior to all events
- viii) red, white and blue bunting to be erected
- ix) jubilee mugs to be ordered for sale
- x) a tree planting scheme
- xi) memorial benches to be purchased with proceeds from events

2202/38

Correspondence and Matters to Note

It was **resolved** to note the venue usage

2202/39

Urgent Items

Cllr Tremain advised of works ongoing at Tesco, in regards to a proposed Timpson's pod, without agreed planning permissions.

Cllr Penhale spoke about the concerns regarding crime within the town and invited the Police to attend a future meeting. **Cllr Tremain** advised that the Street Pastors had raised concerns in regards to issues.

Date of the next meeting of the Council

The next Full Council meeting will be on Tuesday 15 March 2022 at 7pm

The meeting ended at 7.58pm

Signed Date