



**Minutes of The Library, Arts, Business and Information Services Committee meeting held on
Tuesday 5 2022 at 5.15pm in the Otho Peter Suite**

- Present:** Cllrs: Penhale (Mayor), Bailey (Deputy Mayor) Gilbert (Chairman), Gordon, Nancarrow
In attendance: Cllr Hogan substituted for Cllr Nolan
Cllr Heaton
Helen Gribble – Responsible Finance Officer
Ewan Murray – Visitor Information Manager (Clerk to the Committee – non-voting)
- 2204/07 Apologies for Absence**
Apologies were received from Cllr Nolan
Cllr Hogan substituted for Cllr Nolan
- 2204/08 Declarations of Interest**
There were no declarations of interest
- 2204/09 Public Representation Session**
No representations were made
- 2204/10 Minutes of Previous Meetings**
The minutes of the meeting held on 1 March 2022 were agreed and signed as a correct record.
- 2204/11 Financial Report**
The RFO gave a verbal update of the financial situation for F/Y 2021/22 and it was **noted** that the end of year statement will be within less than 1% of the FOO
- 2204/12 Manager's Report**
It was **resolved** to note the report
- 2204/13 Commercial Market Consideration**
It was **resolved** that;
i) the market should be outsourced to an external provider
Proposed Cllr Hogan
Seconded Cllr Gordon
Carried
ii) the councillors' gazebo should be updated and give a more thorough update for residents, of the work of the council
Proposed Cllr Bailey
Seconded Cllr Penhale
It was **noted** that:
○ The the council wishes to thank Mrs Greene and Mrs Maunder for their hard work in running the markets over the last several years
○ The VIC Manager will write to the traders thanking them for their support and offer them the opportunity to be put in touch with the external provider
- 2204/14 Update on Broader LABI Activities**
Cllr Bailey **noted** that the work undertaken by the devolution group dovetailed with the work currently being undertaken through the Town Vitality Fund work.

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Income Generation

It was **noted** that

- Opportunities for improving income streams should be explored
- The RFO and the VIC Manger are to attend a fact-finding meeting with Hays Travel Agents
- The RFO is investigating courses and training relating to writing bids for funding

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Items to Note and any Urgent Matters

It was **resolved** to make the following changes in the Request For Quotation document related the Launceston – Safer Greener Streets Project

- i) The deadline for applications has been moved to Monday 25 April 2022.
- ii) The council will consider applications which address only one specific project output
- iii) The council will consider applications provided they meet the minimum legal level of Employers' Employment Liability Insurance of £5 million.

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Date of Next Meeting

Tuesday 3 May 2022 at 5.15pm

The meeting closed at 6:12 p.m.

Signed :

Date: