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Launceston Town Council
The Town Hall
Launceston
Cornwall PL157AR

To: All Launceston Town Councillors

cc Cornwall Councillor (Adam Paynter), Chris Sims (Community Link Officer), Scott Mann MP, Honoured Burgess (Arthur Wills), Annette Baskerville-Smith (Chairman, Chamber of Commerce), members of the press

You are summoned to attend a meeting of Launceston Town Council to be held on Tuesday 26 April 2022 in The Guildhall, commencing at 7.00pm

This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if speaking or taking an active role in the meeting.

The agenda for the meeting is set out below.

A handwritten signature in black ink, appearing to read 'C. W. Drake'.

Christopher Drake
Town Clerk

Date of issue: 20 April 2022

AGENDA

1. Apologies for absence

2. Declarations of Interest

Councillors are reminded that if a councillor has a registered disclosable pecuniary interest, or a non-registrable interest, in any agenda item s/he must leave the meeting while that item is discussed, unless a written request for a dispensation has been received. The Council will consider those requests at this point.

3. Public Representation Session

To receive any written representations or previously submitted questions from Members of the public in attendance. (A maximum time of 15 minutes will be allowed for this session and there is a time constraint of 5 minutes per speaker)

4. To confirm and sign the minutes of the last meeting previously circulated:

- (i) Minutes of the Meeting of the Council held on Tuesday 15 March 2022 at 7.30pm

5. To receive the minutes of committees and sub-committees previously circulated:

- (i) Planning and Economic Development held on Tuesday 15 March 2022 at 7.00pm
- (ii) Estates and Properties held on Monday 4 April 2022 at 10.00am
- (iii) Library, Arts, Business and Information held on Tuesday 5 April 2022 at 5.15pm

(iv) Planning and Economic Development held on Thursday 7 April 2022 at 7.00pm

6. Reports from Cornwall Councillors

To receive reports from Cornwall Councillors on matters of policy or major decisions affecting Cornwall in general and Launceston in particular

7. Reports and Questions from Town Councillors

To receive reports from councillors representing the Town Council on outside bodies, or having attended meetings on behalf of the Council

8. Report from the Town Mayor

To receive the Mayor's Monthly Report

9. Report from the Town Clerk

To receive an update report from the Town Clerk

10. Mayor and Deputy Mayor Elect - 2012-23

To consider Notices of Motion for the position of Mayor and Deputy Mayor for the civic year commencing in May 2022

11. Correspondence and matters to note

Additional information can be provided at the meeting if required.

- 1 Note the venue usage
- 2 Note the letter of thanks from Launceston Male Voice Choir
- 3 Note the letter requesting a memorial plaque for Grenville Davey

12. Urgent Items

To receive any items which the Mayor considers to be urgent (information only)

13. Exclusion of members of the press and public

To resolve that under s1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of confidential information

14. Lawrence House Lease

To consider options regarding the Lawrence House lease as part of the ongoing works programme at the museum

Date of next Meeting

The next Full Council meeting will be the Annual Meeting of the Council to be held in the Town Hall on Thursday 19 May at 2pm and then adjourned to Tuesday 24 May 2022 at 7pm.