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Launceston Town Council
The Town Hall
Launceston
Cornwall PL157AR

To all members of the Finance & General Purposes Committee

Cllr Penhale (Town Mayor), Cllrs Bailey, Bullen, Conway, Nolan, O'Brien, Soanes, Young
Cc all members of the Council for information

You are summoned to attend a meeting of the Finance & General Purposes Committee, to be held on Wednesday 6 July 2022 at 7pm in the Main Hall

This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if speaking or taking an active role in the meeting.

The agenda for the meeting is set out below.

A handwritten signature in blue ink, appearing to read 'C. W. Drake'.

Christopher Drake
Town Clerk

Date of issue: 30 June 2022

A G E N D A

1 Election of Chairman

2 Election of Vice Chairman

3 Apologies for absence

4 Declarations of Interest

Councillors are reminded that if a councillor has a registered disclosable pecuniary interest, or a non-registerable interest, in any agenda item s/he must leave the room while that item is discussed, unless a written request for a dispensation has been received. The Council will consider those requests at this point. In exceptional circumstances the Town Clerk has delegated authority to allow a dispensation under section 8e of the Council's Standing Orders.

5 Public Representation Session

An opportunity for local residents to make representations to the Council or to ask questions relating to items on the agenda. (Please note that a maximum time of 15 minutes will be allowed for this session and there is a time constraint of 5 minutes per speaker)

6 Minutes of the last meeting

To sign the minutes of the meeting held on 4 May 2022 as a correct record (copy attached)

7 Finance

- a) To approve the payment listings for May 2022 and June 2022 as previously circulated by email and approved (attached)

- b) To approve the balance sheet for May 21 (to follow)
- c) To approve the income and expenditure account to May 21 (to follow)
- d) To decide on a councillor to check the payments and bank reconciliations for the period April to June

8 Parking Mobile App

To consider implementing a parking app in the Westgate Car Park (Report attached)

9 Christmas Opening Hours for Council Services, Properties and Facilities

To agree to the opening hours of Council services, properties and facilities during the Christmas Break

10 Jubilee benches at Stourcombe and Lanstephen Play Area

To agree the installation of benches at Stourcombe and Lanstephen Play Area and the future up keep of these benches.

11 Internal Audit Report

To note the year end internal report (attached)

12 Exceptional Grant

To consider the exceptional grant applications from Hawks Tor Netball Club and Wild Young Parents Project (attached)

13 VAT Enquiry

To receive a verbal update from the RFO on the recent VAT enquiry

14 Urgent Items

To receive any items considered by the Chairman to be urgent (information only)

Date of the next meeting

The next meeting will be held on Wednesday 7 September 2022 at 7pm