

Town Clerk CW Drake
Telephone 01566 773693
admin@launceston-tc.gov.uk
www.launceston-tc.gov.uk



Launceston Town Council
The Town Hall
Launceston
Cornwall PL15 7AR

MINUTES OF THE ESTATES & PROPERTIES COMMITTEE MEETING
Held on Monday 6 June 2022
at 10.00am in The Otho Peter Suites.

PRESENT: Cllrs Penhale (Mayor), Gordon, Harris, Nolan

In attendance: Cllr Soanes

Martin Cornish (Estates & Properties Manager).

2206/01 Election of Committee Chairman

Cllr Penhale proposed and Cllr Nolan seconded that Cllr Dave Gordon be elected as Chairman. This was **unanimously agreed**

2206/02 Election of Committee Vice Chairman

Cllr Gordon proposed and Cllr Nolan seconded that Cllr John Harris be elected as Vice Chairman. This was **unanimously agreed**

2206/03 Apologies for Absence

Apologies for absence were received from Cllrs Bailey (Deputy Mayor), Gilbert, Hogan and Young

2206/04 Declarations of Interest

There were no declarations of interest

2206/05 Public Representation Session

No members of the public were present at the meeting.

2206/06 Minutes of the last meeting

The minutes of the meeting held on Monday 4 April 2022 were signed as a correct record.

2206/07 Estates & Properties Manager's Report – June 2022

It was **resolved** to;

- i) note the update regarding recruitment to the Grounds Maintenance team
- ii) note the update regarding works in conjunction to the maintenance of Lawrence House
- iii) note the update about the clearance of the Green Room
- iv) note the update regarding meetings with contractors for works at Priory Park
- v) note the update on the completion of clearance works at Stourscombe
- vi) note the update regarding changes to the previous grass cutting Service Level Agreements and the issues faced by the Town Council in handling complaints, since the Town Council ceased the agreements with Cornwall Council

2206/08 Urgent items

There were no items for consideration

Date of the next meeting

The next meeting is scheduled for Monday 8 August 2022

The meeting closed at 10.30am.

Signed.....

Date.....