

Town Clerk C W Drake
Telephone 01566 773693
admin@launceston-tc.gov.uk
www.launceston-tc.gov.uk



Launceston Town Council
The Town Hall
Launceston
Cornwall PL157AR

To all members of the Finance & General Purposes Committee

Cllr Penhale (Town Mayor), Cllrs Bailey, Bullen, Conway, O'Brien, Soanes, Young
Cc all members of the Council for information

You are summoned to attend a meeting of the Finance & General Purposes Committee, to be held on Wednesday 2 November 2022 at 7pm in the Otho Peter Suites

This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if speaking or taking an active role in the meeting.

The agenda for the meeting is set out below.

Christopher Drake
Town Clerk

Date of issue: 27 October 2022

A G E N D A

1 Apologies for absence

2 Declarations of Interest

Councillors are reminded that if a councillor has a registered disclosable pecuniary interest, or a non-registerable interest, in any agenda item s/he must leave the room while that item is discussed, unless a written request for a dispensation has been received. The Council will consider those requests at this point. In exceptional circumstances the Town Clerk has delegated authority to allow a dispensation under section 8e of the Council's Standing Orders.

3 Public Representation Session

An opportunity for local residents to make representations to the Council or to ask questions relating to items on the agenda. (Please note that a maximum time of 15 minutes will be allowed for this session and there is a time constraint of 5 minutes per speaker)

4 Minutes of the last meeting

To sign the minutes of the meeting held on 7 September 2022 as a correct record (copy attached)

5 Finance

- a) To approve the payment listings for September 2022 and October 2022 (copy attached)
- b) To approve the balance sheet for September 22 (to follow)
- c) To approve the income and expenditure account to September 22 (to follow)
- d) To decide on a councillor to check the payments and bank reconciliations for the period October and November

6 Petty Cash

To approve the petty cash expenditure for the Town Hall and Visitor Information Centre for the period April – Sept 22

7 Jubilee Benches

To agree that the Council will maintain and repair all the Jubilee Benches (benches purchased from the Jubilee Celebrations)

8 Council Properties - Solar Panels

To consider the report from Cllr O'Brien concerning the above (copy attached)

9 Urgent Items

To receive any items considered by the Chairman to be urgent (information only)

10 Exclusion of members of the press and public

To resolve that under s1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of confidential information

11 Lawrence House

To consider Report 08/22 concerning the above (copy attached)

Date of the next meeting

The next meeting will be held on Wednesday 7 December 2022 at 7pm