



To:

All Members of the Library, Arts, Business and Information Services Committee:

Cllrs Penhale (Mayor), Bailey (Deputy Mayor) Gilbert (Chairman), Gordon, Nancarrow and Nolan

cc all members of the Council for information

You are summoned to attend a meeting of the Library, Arts, Business and Information Services Committee to be held on Tuesday 1 November 2022 at 7.00pm in the OP Rooms, Launceston Town Hall.

Christopher Drake (Town Clerk)

Date of issue: Wednesday 26 October 2022

AGENDA

1. Apologies for Absence

2. Declarations of Interest

Councillors are reminded that if a councillor has a registered disclosable pecuniary interest, or a non-registerable interest, in any agenda item s/he must leave the room while that item is discussed, unless a written request for a dispensation has been received. The Council will consider those requests at this point. In exceptional circumstances the Town Clerk has delegated authority to allow a dispensation under section 8e of the Council's Standing Orders.

3. Public Representation Session

An opportunity for local residents to make representations to the Council or to ask questions relating to items on the agenda. (Please note that a maximum time of 15 minutes will be allowed for this session and there is a time constraint of 5 minutes per speaker)

4. To confirm and sign the minutes of the previous meeting

To sign the minutes of the Library, Arts, Business and Information Committee meeting held on 6 September 2022 as a true record (attached)

5. Finance Update

To receive a finance update for the VIC

6. Report from VIC Manager

To receive the 11/22 Report from the Manager (to follow)

7. Update on new photo machine

To provide an update of the new photo machine

8. Update of Broader LABI Activities

To receive an update of activities and events from relevant Town Council and linked organisations

9. Update of the Town Vitality Fund

To receive an update of the TVF tender process

10. King Charles Coronation May 2023

To recommend to full council, the engagement for the coronation

11. Update of the LABI Terms of Reference

To receive an update and recommend the LABI Terms of Reference prior to submitting to full council



12. Exclusion of members of the press and public

To resolve that under s1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item 12, as it involves the likely disclosure of confidential information

13. VIC Premises

To receive an update and **recommend** proposals for the VIC premises (paper to follow)

14. Saturday Markets

To consider Saturday markets for 2023

15. Items to note and any urgent matters

To receive any items which the Chairman considers to be urgent (information only)

16. Date of next meeting - The next meeting is scheduled for Tuesday 10 January 2023 at 7.00pm