

Town Clerk C W Drake  
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Launceston Town Council  
The Town Hall  
Launceston  
Cornwall PL15 7AR

**To: All members of the Estates and Properties Committee**  
**Cllrs Penhale (Town Mayor), Bailey (Deputy Mayor), Gilbert, Gordon, Harris, Hogan, Young**  
*Cc all members of the Council for information*

**You are summoned to a meeting of the Estates and Properties Committee on Monday 5<sup>th</sup> December at 10.00am at Launceston Town Hall in the Otho Peter Suite.**

**This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if speaking or taking an active role in the meeting.**

A handwritten signature in black ink, appearing to read 'C. W. Drake'.

Christopher Drake  
Town Clerk

28<sup>th</sup> November 2022

## **A G E N D A**

- 1 Apologies for absence**
- 2 Declarations of Interest**  
Councillors are reminded that if a councillor has a registered disclosable pecuniary interest, or a non-registerable interest, in any agenda item s/he must leave the room while that item is discussed, unless a request for a dispensation is agreed.
- 3 Public Representation Session**  
An opportunity for local residents to make representations to the Committee or to ask questions relating to items on the agenda. (Please note that a maximum time of 15 minutes will be allowed for this session and there is a time constraint of 5 minutes per speaker)
- 4 Minutes of the last meeting**  
To sign the minutes of the meeting held on Monday 3<sup>rd</sup> October 2022
- 5 Estates & Properties Managers Report – December 2022 (copy attached)**
- 6 Installation of play equipment at Priory Park**  
To consider installation of play equipment at the above
- 7 Installation of a de-fib unit at Stourscombe estate**  
To consider the costings for the installation of the above

**8 To consider the usage of the Ambulance Hall garage**

To consider the future usage of the above space.

**9 To consider the proposed works identified by the steeplejacks visit (report attached)**

To consider the costings provided by the steeplejacks (attached) in relation to their most recent visit.

**10 Urgent Items**

To receive any items considered by the Chairman to be urgent (information only)

**Date of the next meeting**

**6<sup>th</sup> February 2023**