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Launceston Town Council
The Town Hall
Launceston
Cornwall PL15 7AR

To: All members of the Estates and Properties Committee
Cllrs Penhale (Town Mayor), Bailey (Deputy Mayor), Gilbert, Gordon, Harris, Hogan, Young
Cc all members of the Council for information

You are summoned to a meeting of the Estates and Properties Committee on Monday 6th February at 10.00am at Launceston Town Hall in the Otho Peter Suite.

This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if speaking or taking an active role in the meeting.

A site visit to Lawrence House Museum has been scheduled to commence at 09.00am. Shaun from Heritage Cornwall will give a brief overview of the work that is currently being undertaken.

A handwritten signature in black ink, appearing to read 'C. W. Drake'.

Christopher Drake
Town Clerk

31st January 2023

A G E N D A

- 1 Apologies for absence**
- 2 Declarations of Interest**
Councillors are reminded that if a councillor has a registered disclosable pecuniary interest, or a non-registerable interest, in any agenda item s/he must leave the room while that item is discussed, unless a request for a dispensation is agreed.
- 3 Public Representation Session**
An opportunity for local residents to make representations to the Committee or to ask questions relating to items on the agenda. (Please note that a maximum time of 15 minutes will be allowed for this session and there is a time constraint of 5 minutes per speaker)
- 4 Minutes of the last meeting**
To sign the minutes of the meeting held on Monday 5th December 2022
- 5 Estates & Properties Managers Report – February 2023 (copy attached)**
- 6 Installation of play equipment at Priory Park**
To consider equipment to be installed in the first phase of the project.

7 Car Park

To consider installation of signage and findings of the Car Park Survey.

8 Coach Park

To consider painting of the walls surrounding the Coach Park.

Date of the next meeting 3rd April 2023