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Launceston Town Council
The Town Hall
Launceston
Cornwall PL157AR

To all members of the Finance & General Purposes Committee

Cllr Penhale (Town Mayor), Cllrs Bailey, Bullen, Conway, Hogan, O'Brien, Soanes and Young
Cc all members of the Council for information

You are summoned to attend a meeting of the Finance & General Purposes Committee, to be held on Wednesday 8 February 2023 at 7pm in the Otho Peter Suites

This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if speaking or taking an active role in the meeting.

The agenda for the meeting is set out below.

A handwritten signature in black ink, appearing to read 'C. W. Drake'.

Christopher Drake
Town Clerk

Date of issue: 2 February 2023

A G E N D A

1 Apologies for absence

2 Declarations of Interest

Councillors are reminded that if a councillor has a registered disclosable pecuniary interest, or a non-registerable interest, in any agenda item s/he must leave the room while that item is discussed, unless a written request for a dispensation has been received. The Council will consider those requests at this point. In exceptional circumstances the Town Clerk has delegated authority to allow a dispensation under section 8e of the Council's Standing Orders.

3 Public Representation Session

An opportunity for local residents to make representations to the Council or to ask questions relating to items on the agenda. (Please note that a maximum time of 15 minutes will be allowed for this session and there is a time constraint of 5 minutes per speaker)

4 Minutes of the last meeting

To sign the minutes of the meeting held on 7 December 2022 and 26 January 2023 as a correct record (copy attached)

5 Finance

- a) To approve the payment listings for December 2022 and January 2023 (copy attached)
- b) To approve the balance sheet for December 22 (to follow)
- c) To approve the income and expenditure account to December 22 (to follow)
- d) To decide on a councillor to check the payments and bank reconciliations for the period February

6 Grants

To consider the applications for grants for 2022-2023 (report attached)

7 Awards of Appreciation

To consider the nominations for award of appreciation (attached)

8 Visitor Information Centre Membership

To consider the charges and conditions for Visitor Information Centre Membership 2023/24

9 Urgent Items

To receive any items considered by the Chairman to be urgent (information only)

Date of the next meeting

The next meeting will be held on Wednesday 1 March 2023 at 7pm