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Launceston Town Council
The Town Hall
Launceston
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To All Members of the Library, Arts, Business and Information Services Committee:

Cllrs Penhale (Mayor), Bailey (Deputy Mayor) Gilbert (Chairman), Gordon, Nancarrow and Sleep
cc all members of the Council for information

You are summoned to attend a meeting of the Library, Arts, Business and Information Services Committee to be held on Tuesday 7 March 2023 at 7.00pm in the Ambulance Hall.

A handwritten signature in black ink, appearing to read 'C. W. Drake'.

Christopher Drake
Town Clerk

Wednesday 1 March 2023

AGENDA

- 1. Apologies for Absence**
- 2. Declarations of Interest**

Councillors are reminded that if a councillor has a registered disclosable pecuniary interest, or a non-registerable interest, in any agenda item s/he must leave the room while that item is discussed, unless a written request for a dispensation has been received. The Council will consider those requests at this point. In exceptional circumstances the Town Clerk has delegated authority to allow a dispensation under section 8e of the Council's Standing Orders.

3. Public Representation Session

An opportunity for local residents to make representations to the Council or to ask questions relating to items on the agenda. (Please note that a maximum time of 15 minutes will be allowed for this session and there is a time constraint of 5 minutes per speaker)

4. To confirm and sign the minutes of the previous meeting

To sign the minutes of the Library, Arts, Business and Information Committee meeting held on Tuesday 10 January 2023 as a true record (attached)

5. Finance Update

To receive a finance update for the VIC 2022/23

6. Report from VIC Manager

To receive the 03/23 Report from the Manager (to follow)

7. Update of Broader LABI Activities

To receive an update of activities and events from relevant Town Council and linked organisations

8. New Website

To receive an update the committee on the progress of the new website

9. VIC Saturday opening hours

To consider the Saturday opening hours for the VIC

10. Exclusion of members of the press and public

To resolve that under s1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item 12, as it involves the likely disclosure of confidential information

11. Ticket and Booking Office

To consider how the VIC can streamline its event booking processes

12. Items to note and any urgent matters

To receive any items which the Chairman considers to be urgent (information only)

13. Date of next meeting - The next meeting is scheduled for Tuesday 2 May 2023 at 7.00pm