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Launceston Town Council
The Town Hall
Launceston
Cornwall PL15 7AR

MINUTES OF THE ESTATES & PROPERTIES COMMITTEE MEETING

**Held on Monday 17 April 2023
at 10.00am in The Otho Peter Suites.**

PRESENT: Cllrs Penhale (Mayor), Bailey (Deputy Mayor), Gordon (Chairman), Gilbert, Harris, Hogan and Young

In attendance: Cllr Soanes & Cllr Heaton
Martin Cornish (Estates & Properties Manager).

2304/08 Apologies for Absence

There were none

2304/09 Declarations of Interest

There were no declarations of interest

2304/10 Public Representation Session

There were no representations made

2304/11 Minutes of the last meeting

The minutes of the meeting held on Monday 6th February 2023 were signed as a correct record.

2304/12 Estates & Properties Manager's Report – February 2023

It was **resolved** to;

- i) note the updates regarding works to Lawrence House Museum. The Properties Manager will also look to find a mutually convenient date for the committee to undertake a site visit to Lawrence House prior to the next meeting
- ii) note that the Properties Manager is to be in receipt of the Car Park report from PCA Consulting in due course and will report back to the committee with subsequent findings.
- iii) note that repair works to the castellation at the Arch will be undertaken during May
- iv) note the update regarding the delay in installation of the electric charging points within the Car Park
- v) note the update regarding the re-opening of the public toilets at Race Hill Car Park

- vi) note the update regarding the impending installation of goalposts at Priory Park. It was also noted to investigate costings for picnic benches to be installed onsite
- vii) note the update regarding the installation of the defibrillator on the Stourcombe Estate
- viii) note the update regarding the works at the Town Hall

2304/13

Coach Park

It was **resolved** that Lanson in Bloom be taken up on their offer of a planting scheme at the Coach Park. It was also **resolved** that the Properties Manager cost for a clean down of the walls and a solution found to redirect rainwater goods from staining the wall in future.

2304/14

Town Hall

It was **resolved** that the EICR works be undertaken at the Town Hall. This will be taken out of general reserves. Due to the specialist nature of the works, only one quote could be obtained

2304/15

Lawrence House Museum

It was **resolved** to move artefacts within the Museum flat to an offsite storage facility. The removal is to be undertaken by an external contractor.

Date of the next meeting

The next meeting date will be agreed at the Annual Meeting of Council in May

The meeting closed at 10.51am

Signed.....

Date.....