

Town Clerk C Drake
Telephone 01566 773693
admin@launceston-tc.gov.uk
www.launceston-tc.gov.uk



Launceston Town Council
The Town Hall
Launceston
Cornwall PL15 7AR

**Minutes of The Library, Arts, Business and Information Services Committee meeting held on
Tuesday 7 March 2023 at 7.00 pm in The Ambulance Hall**

Present: Cllrs: Penhale (Mayor), Gilbert (Chair), Gordon, Soanes (replaced Cllr Bailey)
In attendance: Cllr Heaton
Ewan Murray (VIC Manager)

2303/16 Apologies for Absence
Apologies were received from Cllr Bailey

2303/17 Declarations of Interest
There were no declarations of interest

2303/18 Public Representation Session
There were no representations made

2303/19 Minutes of Previous Meetings
The minutes of the meeting held on 10 January 2023 were agreed and signed as a correct record.
Proposed: Cllr Gordon
Seconded: Cllr Penhale
Carried:

2303/20 Financial Report
It was **noted** that:
i. the VIC was on budget for the current financial year
ii. to save printing costs, councillors should refer to F&GP paperwork previously submitted by the RFO

2303/21 Report from VIC Manager
It was **resolved** to:
i. note the report
i. note the likely installation of the new photo machine should be within 6 weeks

2303/22 Update of Broader LABI Activities
It was **noted**:
i. to accept the written reports from the library and the town hall events
ii. councillors wished to express thanks to staff at the library and those working on town hall events for the wide range of events offered
iii. the chairman wished to express thanks for the St Piran's Parade and the related event in the town hall on Sunday 5 March 2023

2303/23 VIC Saturday opening hours

It was **resolved** that:

- i. the VIC Saturday opening times should remain on current hours, with a review point at the end of the summer season
- ii. officers should investigate a more responsive alarm system in the VIC

Proposed: Cllr Gordon

Seconded: Cllr Soanes

Carried:

2303/24 Exclusion of Members of the Press and Public

It was **resolved** that members of the press and public are excluded for agenda item 11

2303/25 Ticket and booking office

It was **resolved** that the VIC should amend its booking procedures and review the new system in 12 months

Proposed: Cllr Gordon

Seconded: Cllr Soanes

Carried:

2303/12 Items to Note and any Urgent Matters

It was agreed the noticeboard for the next councillor surgery should contain information on:

- i. the leisure centre
- ii. What's On in the Town Hall
- iii. the recent St Piran's celebrations

2303/26 Date of Next Meeting

The next meeting will be held on Tuesday 2 May 2023 at 7:00pm

The meeting closed at 7.37pm

Signed :

Date: