

Town Clerk C W Drake
Telephone 01566 773693
admin@launceston-tc.gov.uk
www.launceston-tc.gov.uk



Launceston Town Council
The Town Hall
Launceston
Cornwall PL15 7AR

To: All members of the Estates and Properties Committee
Cllrs Bailey (Town Mayor), Gilbert (Deputy Mayor), Gordon, Harris, Heaton, Hogan, Penhale, Young

Cc all members of the Council for information

You are summoned to a meeting of the Estates and Properties Committee on Monday 5 June 2023 at 10.00am at Launceston Town Hall in the Otho Peter Suites

This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public.

A handwritten signature in black ink, appearing to read 'C. W. Drake'.

Christopher Drake
Town Clerk

30 May 2023

A G E N D A

- 1 Election of Committee Chairman**
- 2 Election of Committee Vice Chairman**
- 3 Apologies for absence**
- 4 Declarations of Interest**
Councillors are reminded that if a councillor has a registered disclosable pecuniary interest, or a non-registerable interest, in any agenda item s/he must leave the room while that item is discussed, unless a request for a dispensation is agreed.
- 5 Public Representation Session**
An opportunity for local residents to make representations to the Committee or to ask questions relating to items on the agenda. (Please note that a maximum time of 15 minutes will be allowed for this session and there is a time constraint of 5 minutes per speaker)
- 6 Minutes of the last meeting**
To sign the minutes of the meeting held on Monday 17 April 2023
- 7 Estates & Properties Managers Report – June 2023 (copy attached)**
- 8 Visitor Information Centre**
To consider re-painting the exterior of the Visitor Information Centre

9 Public Toilets

To consider the provision of public toilets throughout the town

10 Coronation Park

To consider the Town Council entering into an agreement with the Coronation Park Trust for the grass cutting contract

11 Car Park Report

To consider the findings of the Car Park report from PCA Consulting Engineers

12 Urgent Items

To receive any items considered by the Chairman to be urgent (information only)

Date of the next meeting

The next meeting will be held on Monday 7 August 2023