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Launceston Town Council
The Town Hall
Launceston
Cornwall PL15 7AR

To: All members of the Estates and Properties Committee
Cllrs Bailey (Town Mayor), Gilbert (Deputy Mayor), Bullen, Gordon, Harris, Heaton, Hogan, Penhale and Young

Cc all members of the Council for information

You are summoned to a meeting of the Estates and Properties Committee on Monday 7th August at 10.00am at Launceston Town Hall in the Otho Peter Suite.

This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if speaking or taking an active role in the meeting.

A site visit to Lawrence House Museum has been scheduled to commence at 09.00am. Shaun from Heritage Cornwall will give a brief overview of the work that is currently being undertaken.

A handwritten signature in black ink, appearing to read 'C. W. Drake'.

Christopher Drake
Town Clerk

1st August 2023

A G E N D A

1 Apologies for absence

2 Declarations of Interest

Councillors are reminded that if a councillor has a registered disclosable pecuniary interest, or a non-registerable interest, in any agenda item s/he must leave the room while that item is discussed, unless a request for a dispensation is agreed.

3 Public Representation Session

An opportunity for local residents to make representations to the Committee or to ask questions relating to items on the agenda. (Please note that a maximum time of 15 minutes will be allowed for this session and there is a time constraint of 5 minutes per speaker)

4 Minutes of the last meeting

To sign the minutes of the meeting held on Monday 5th June 2023

5 Estates & Properties Managers Report – August 2023 (copy attached)

6 Grammar's Park Allotments

To consider the potential addition of another water trough at the above site

7 **LVFS**

To consider the storage of Launceston Voluntary First Aid's trailer at the Ambulance Hall garage

8 **Cemetery**

To consider the urgent repairs to the water supply at the cemetery

9 **Public Toilets**

To consider the provision of Public Toilets throughout the town

Date of the next meeting 2nd October 2023