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Launceston Town Council
The Town Hall
Launceston
Cornwall PL15 7AR

MINUTES OF THE ESTATES & PROPERTIES COMMITTEE MEETING
Held on Monday 7 August 2023
at 10.00am in The Otho Peter Suites.

PRESENT: Cllrs Bailey (Mayor), Bullen, Gilbert (Deputy Mayor), Gordon, Harris, Heaton, Hogan, Penhale and Young

In attendance: Cllr Soanes and Green
Martin Cornish (Estates & Properties Manager).
Helen Gribble (Deputy Town Clerk)

2308/01 Apologies for Absence

No apologies were received

2308/02 Declarations of Interest

There were no declarations of interest

2308/03 Public Representation Session

There were no representations made

2308/04 Minutes of the last meeting

The minutes of the meeting held on Monday 5th June 2023 were signed as a correct record.

2308/05 Estates & Properties Manager's Report – August 2023

It was **resolved** to;

- i) note the updates regarding works to Lawrence House Museum and arrange a future site visit for the committee. Cllr Bailey expressed the Council's thanks for all the work that has been undertaken by officers in relation this project.
- ii) note the update regarding the multi storey car park
- iii) note the works at Southgate Arch
- iv) note the update in relation to the town's public facilities
- v) note the update regarding that the installation of goal posts at Priory Park and progress with grant applications
- vi) note the update regarding the plans for the grounds compound
- vii) note the ongoing works regarding the installation of defibrillators
- viii) note the update regarding the works at the Ambulance Hall
- ix) note the update regarding the works at the Town Hall

- 2308/06 Grammar's Park Allotments**
Members considered the request to install an additional water trough at the above site. It was **resolved** that not to install an additional water trough in this financial year.
- 2308/07 LVFS**
It was **resolved** that Launceston Voluntary First Aid Services could store the groups trailer in the Ambulance Hall garage within a clearly defined space only. All other equipment should be removed and stored elsewhere.
- 2308/08 Cemetery**
It was **resolved** that the Estates and Properties Manager would circulate the quotes received and Councillors would respond with their preferred choice of contractor and works progressed.
- 2308/09 Public Toilets**
It was **resolved** to reopen the Walk House toilets with immediate effect and Race Hill toilets when practical to do so. If Council staff found anti-social behaviour occurring within any of the Council public toilets the committee agrees that they should be closed again with immediate response.
The Council will write to Police and Crime Commissioner about the issues of anti-social behaviour within Launceston.
- 2308/10 Urgent Items**
There were no items for consideration

Date of the next meeting

The next meeting date will be held on Monday 2 October 2023

The meeting closed at 11.01am

Signed.....

Date.....