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Launceston Town Council
The Town Hall
Launceston
Cornwall PL15 7AR

MINUTES OF THE FULL COUNCIL MEETING
held on TUESDAY 19 SEPTEMBER 2023 at 7.00pm in the Town Hall

PRESENT Cllrs Bailey (Mayor), Gilbert (Deputy Mayor), Bullen, Conway, Gordon, Green, Harris, Heaton, Hogan, Nancarrow, O'Brien, Tremain and Young
In attendance: Cornwall Cllr Paynter
Christopher Drake (Town Clerk)
7 x public

The Council observed a silence in memory of past Town Mayor and councillor Mary Williams and Town Council colleague Mark Phelan

Prayers were read by Reverend Clancy

2309/20 Apologies for absence
Apologies for absence were received from Councillors Soanes and Penhale

2309/21 Declarations of Interest
There were no declarations of interest

2309/22 Allotment Competition
The Mayor presented awards to the winners of the Allotment Competition
KENSEY - Winner: Mr & Mrs Basford Highly Commended: Sebastian Walat
DUTSON - Winner: Mr Dennis Shaw Highly Commended: Mrs Caroline Sochanik
GRAMMERS PARK- Winner: Mr Alan Knight Highly Commended: Ms Lynn Winstone
OVERALL WINNER: Mr and Mrs Basford

2309/23 Public Representation Session
Question 1 – Can the Council provide an update regarding the proposed skatepark?
The Clerk provided details of the ongoing process

Question 2 – Was the Council intending to respond to the consultation regarding proposed changes to Home to School travel assistance
The Mayor advised that the Council would be doing this and that the matter had been raised and discussed at the August meeting of Council

2309/24 To confirm and sign the Minutes of the last meeting, previously circulated
It was **resolved** to confirm and sign the minutes previously circulated;
(i) Minutes of the Meeting of Full Council held on Tuesday 15 August 2023 at 7.15pm

2309/25 To receive and adopt the minutes of committees and sub-committees, previously circulated
It was **resolved** to receive and adopt the minutes of the following committees and sub committees:
(i) Finance and General Purposes held on Wednesday 12 July 2023 at 7.00pm
(ii) Library, Arts, Business and Information held on Thursday 13 July 2023 at 7.00pm
(iii) Planning and Economic Development held on Thursday 20 July 2023 at 7.00pm

- (iv) Estates and Properties held on Monday 7 August 2023 at 10.00am
- (v) Planning and Economic Development held on Thursday 10 August 2023 at 7.00pm
- (vi) Planning and Economic Development held on Thursday 31 August 2023 at 7.00pm

2309/26

Reports from Cornwall Councillors

Cornwall Councillor Paynter gave details of school transport issues and bus routes that meant that pupils were arriving late for school and that a consultation was ongoing regarding proposed changes to Home to School travel assistance and there were safety concerns with the proposals. Cllr Paynter advised he had raised concerns regarding the use of taxi services for pupils as firms from outside of Cornwall were providing the service. Cllr Paynter concluded his update by advising that he was working on the current housing shortage issue

Cllr Tremain asked if the Council could assist in any way with the transport issues and also stated that the proposed changes to Home to School travel assistance were not safe or suitable

Cllr Young agreed with the issues regarding school transport and also raised the issue that pupils were not provided with lockers

Cllr Green re-iterated the safety concerns regarding the proposed changes to Home to School travel assistance

Cllr Conway asked that all Members respond to the Home to School travel assistance consultation. He also advised that local taxi operators were concerned that they cannot get additional vehicles on the fleet due to issues with the licencing supply stream. Cllr Conway also advised that the Cornwall and West Devon Heritage Annual Conference 2024 would be held in Camborne

Cllr Gordon requested that the Town Council formally respond to the Home to School travel assistance consultation

Cllr Heaton stated that in regards to school transport and safety, the Unitary Authority had a statutory obligation to safeguard young people

Cllr Bailey advised that she had met with Scott Mann MP, and he had agreed to meet with parents and councillors Paynter and Parsons in regards to the school transport issue

2309/27

Reports and Questions from Town Councillors

Cllr Heaton gave an update on the PPG working with the medical centre following the recent CQC visit. Cllr Heaton also noted the work of the museum volunteers and asked if concessionary parking rates could be considered for the volunteers

Cllr Tremain advised he attended the bi-monthly meeting of the SECMF at Looe on Tuesday 12th September along with Cllr Young and Carol Bunbury and Kate Herrick from Lawrence House Museum. It was an interesting meeting and was good to see how the other museums within our area work. Apart from the usual meeting reports the Museums Development Officer Stephanie Clemens gave a presentation on Museum Development in the South West and details of courses available and up-coming conference as well as outlining changes in Arts Council England regions. Part of her presentation was Equality, Diversity and Inclusion with examples of how we can reach a wider range of people, both audience and volunteers, all of which is helpful especially when involved in grant funding requests. The afternoon session was led by Helena Jaeschke from Exeter, the South West Museums Conservation Development Officer and this was entitled Rationalising Our Collections and was a very thorough and detailed presentation on the legalities of the disposal of items from museum collections and how to avoid the many pitfalls. Lawrence

House has a very comprehensive disposal procedure policy. Cllr Tremain also gave an update of the recent Link Road Walking and Cycling Feasibility Report

Cllr Hogan spoke about the Friends of the Tank Museum Association in Dorset who had raised large sums of support money using an online scheme and this may be pertinent in regards to funding streams for Lawrence House Museum

Cllr Green advised that North Petherwin FC won the FA Grass Roots Club of the Year award

Cllr Bailey stated that in her meeting with Scott Mann, MP she discussed the issue of housing and will work with the Foodbank Manager and Cornwall Housing investigating what actions can be taken

2309/28 Report from the Town Mayor and Deputy Mayor
The Mayor provided an update on the Mayoral and Deputy Mayor's activities

2309/29 Report from the Town Clerk
Members considered the RAG Report for September (previously circulated)
It was **resolved** to note the report

2309/30 Progress and Information
Members considered Report 11/23 concerning the above (previously circulated)
It was **resolved** that;
i) the internal audit proposal from Hudson Accounting be accepted
ii) the proposed town brand be adopted

2309/31 Correspondence and Matters to Note
It was **resolved** to;
i) note the venue usage
ii) note the letter of thanks from Sterts

2309/32 Urgent Items
It was **agreed** that the co-option for the North ward be held at the October meeting of Council on Tuesday 17 October

2309/33 Exclusion of members of the press and public
It was resolved that under s1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involved the likely disclosure of confidential information

2309/34 Car parks
Cllr Conway advised of the proposals regarding town car parks and it was **unanimously resolved** that the Town Council investigate the opportunity to acquire sites subject to suitable surveys and costings

2309/35 Library Hub Project
The Council were provided with the latest update regarding the proposal to purchase a site for the new library and the Mayor requested that details of the process continue to be treated as confidential

Date of the next meeting of the Council
The next Full Council meeting will be held on Tuesday 17 October 2023

The meeting ended at 8.10pm

Signed Date