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Launceston Town Council
The Town Hall
Launceston
Cornwall PL157AR

To: All Launceston Town Councillors

cc Cornwall Councillor (Adam Paynter), Chris Sims (Community Link Officer), Scott Mann MP, Honoured Burgess (Arthur Wills), Annette Baskerville-Smith (Chairman, Chamber of Commerce), members of the press

You are summoned to attend a meeting of Launceston Town Council to be held on Tuesday 19 September 2023 in The Guildhall, commencing at 7.00pm

This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if speaking or taking an active role in the meeting.

The agenda for the meeting is set out below.

A handwritten signature in black ink, appearing to read 'C. W. Drake'.

Christopher Drake
Town Clerk

Date of issue: 13 September 2023

AGENDA

A silence will be observed in memory of past Town Mayor and councillor Mary Williams and Town Council colleague Mark Phelan

1. Apologies for absence

2. Declarations of Interest

Councillors are reminded that if a councillor has a registered disclosable pecuniary interest, or a non-registerable interest, in any agenda item s/he must leave the meeting while that item is discussed, unless a written request for a dispensation has been received. The Council will consider those requests at this point.

3. Allotment Competition

To present awards to the winners of the Allotment Competition

KENSEY - Winner: Mr & Mrs Basford
DUTSON - Winner: Mr Dennis Shaw
GRAMMERS PARK- Winner: Mr Alan Knight
OVERALL WINNER: Mr and Mrs Basford

Highly Commended: Sebastian Walat
Highly Commended: Mrs Caroline Sochanik
Highly Commended: Ms Lynn Winstone

4. Public Representation Session

To receive any written representations or previously submitted questions from Members of the public in attendance. (A maximum time of 15 minutes will be allowed for this session and there is a time constraint of 5 minutes per speaker)

5. To confirm and sign the minutes of the last meeting previously circulated:

- (i) Minutes of the Full Council held on Tuesday 15 August 2023 at 7.00pm

6. To receive the minutes of committees and sub-committees previously circulated:

- (i) Finance and General Purposes held on Wednesday 12 July 2023 at 7.00pm
- (ii) Library, Arts, Business and Information held on Thursday 13 July 2023 at 7.00pm
- (iii) Planning and Economic Development held on Thursday 20 July 2023 at 7.00pm
- (iv) Estates and Properties held on Monday 7 August 2023 at 10.00am
- (v) Planning and Economic Development held on Thursday 10 August 2023 at 7.00pm
- (vi) Planning and Economic Development held on Thursday 31 August 2023 at 7.00pm

7. Reports from Cornwall Councillors

To receive reports from Cornwall Councillors on matters of policy or major decisions affecting Cornwall in general and Launceston in particular

8. Reports and Questions from Town Councillors

To receive reports from councillors representing the Town Council on outside bodies, or having attended meetings on behalf of the Council

9. Report from the Town Mayor and Deputy Mayor

To receive the Mayor's and Deputy Mayor's Monthly Report

10. Report from the Town Clerk

To receive the latest RAG update report (copy attached)

11. Progress and Information

To consider Report 11/23 concerning the above (copy attached)

12. Correspondence and matters to note

Additional information can be provided at the meeting if required.

- 1 Note the venue usage
- 2 Note the letter of thank from Sterts

13. Urgent Items

To receive any items which the Mayor considers to be urgent (information only)

14. Exclusion of members of the press and public

To resolve that under s1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as it involves the likely disclosure of confidential information

15. Car Parks

To receive a report from Councillor Conway regarding town car parks

16. Library Hub

To consider any updates in regards to the proposed library hub

Date of next Meeting

The next Full Council meeting will be held on Tuesday 17 October at 7.00pm