



**Minutes of The Library, Arts, Business and Information Services Committee meeting held on
Thursday 13 July 2022 at 7.00pm in Launceston Town Hall**

- Present:** Cllrs: Gilbert (Deputy Mayor), Nancarrow, Sleep, Tremain
In attendance: Cllr Soanes substituted for Cllr Bailey
Cllr Heaton substituted for Cllr Gordon
Ewan Murray – Visitor Information Manager (Clerk to the Committee – non-voting)
- 2307/13 Election of Chairman**
Cllr Tremain proposed and Cllr Nancarrow seconded that Cllr Nicola Gilbert be elected Chairman. This was **unanimously agreed**
- 2307/14 Election of Vice Chairman**
Cllr Gilbert proposed and Cllr Sleep seconded that Cllr Dave Gordon be elected Vice Chairman. This was **unanimously agreed**
- 2307/15 Apologies for Absence**
Cllrs Bailey and Gordon
- 2307/16 Declarations of Interest**
There were no declarations of interest
- 2307/17 Public Representation Session**
No representations were made
- 2307/18 Minutes of Previous Meetings**
The minutes of the meeting held on Tuesday 2 May 2023 were agreed and signed as a correct record.
- 2307/19 Financial Report**
It was **noted** that:
i) the VIC was on budget for the current financial year
ii) to save printing costs, councillors should refer to F&GP paperwork previously submitted by the RFO
- 2307/20 Wider LABI Activities**
It was **noted**:
i) the library staff is especially working hard on the summer reading challenge
ii) the new update of events sheet is eye catching and impressive
iii) the committee wish the VIC Manager to pass on thanks to library staff for their hard work
- 2307/21 Report from VIC Manager**
It was **resolved** to:
i) note the report
ii) the VIC would promote and promulgate information about the new phot machine

iii) Where possible, the VIC website should promote local businesses

2307/22

National Theatre Live

The VIC Manager **updated** the committee on the new relationship with National Theatre Live

2307/23

VIC Photo Machine

The VIC Manager **updated** the committee on the new photo machine noting:

- i) it is was generally being well received
- ii) the digital passport facility is proving particularly well used

2307/24

Summer Shop Window Competition

It was noted:

- i) If staffing allowed, the window competition would go ahead
- ii) The library was providing a wide range of activities over the summer holidays

2307/25

Cruise Ships

Cllr sleep **updated** the committee on:

- i) the possibility if cruise ship passengers visiting the town on organised excursions
- ii) should this take place it will likely be in 2025 but planning needs to start this year as events are arranged 2 years in advance

2307/26

Southgate Arch

It was **resolved** that officers should begin exploring the development of Southgate Arch to put it onto a more sustainable financial footing

Proposed Cllr Gilbert

Seconded Cllr Tremain

Carried

2307/27

Items to Note and any Urgent Matters

None were noted

2307/28

Date of Next Meeting

The next meeting will be held on Tuesday 5 September at 7.00pm

The meeting closed at 8.25pm

Signed :

Date: