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Launceston Town Council
The Town Hall
Launceston
Cornwall PL15 7AR

MINUTES OF THE FULL COUNCIL MEETING
held on TUESDAY 19 SEPTEMBER 2023 at 7.00pm in the Town Hall

PRESENT Cllrs Bailey (Mayor), Gilbert (Deputy Mayor), Bullen, Conway, Gordon, Green, Harris, Heaton, Hogan, Nancarrow, O'Brien, Tremain and Young
In attendance: Cornwall Cllr Paynter
Christopher Drake (Town Clerk)
7 x public

The Council observed a silence in memory of past Town Mayor and councillor Mary Williams and Town Council colleague Mark Phelan

Prayers were read by Reverend Clancy

2309/20 Apologies for absence
Apologies for absence were received from Councillors Soanes and Penhale

2309/21 Declarations of Interest
There were no declarations of interest

2309/22 Allotment Competition
The Mayor presented awards to the winners of the Allotment Competition
KENSEY - Winner: Mr & Mrs Basford Highly Commended: Sebastian Walat
DUTSON - Winner: Mr Dennis Shaw Highly Commended: Mrs Caroline Sochanik
GRAMMERS PARK- Winner: Mr Alan Knight Highly Commended: Ms Lynn Winstone
OVERALL WINNER: Mr and Mrs Basford

2309/23 Public Representation Session
Question 1 – Can the Council provide an update regarding the proposed skatepark?
The Clerk provided details of the ongoing process

Question 2 – Was the Council intending to respond to the consultation regarding proposed changes to Home to School travel assistance
The Mayor advised that the Council would be doing this and that the matter had been raised and discussed at the August meeting of Council

2309/24 To confirm and sign the Minutes of the last meeting, previously circulated
It was **resolved** to confirm and sign the minutes previously circulated;
(i) Minutes of the Meeting of Full Council held on Tuesday 15 August 2023 at 7.15pm

2309/25 To receive and adopt the minutes of committees and sub-committees, previously circulated
It was **resolved** to receive and adopt the minutes of the following committees and sub-committees:
(i) Finance and General Purposes held on Wednesday 12 July 2023 at 7.00pm
(ii) Library, Arts, Business and Information held on Thursday 13 July 2023 at 7.00pm
(iii) Planning and Economic Development held on Thursday 20 July 2023 at 7.00pm

- (iv) Estates and Properties held on Monday 7 August 2023 at 10.00am
- (v) Planning and Economic Development held on Thursday 10 August 2023 at 7.00pm
- (vi) Planning and Economic Development held on Thursday 31 August 2023 at 7.00pm

2309/26

Reports from Cornwall Councillors

Cornwall Councillor Paynter gave details of school transport issues and bus routes that meant that pupils were arriving late for school and that a consultation was ongoing regarding proposed changes to Home to School travel assistance and there were safety concerns with the proposals. Cllr Paynter advised he had raised concerns regarding the use of taxi services for pupils as firms from outside of Cornwall were providing the service. Cllr Paynter concluded his update by advising that he was working on the current housing shortage issue

Cllr Tremain asked if the Council could assist in any way with the transport issues and also stated that the proposed changes to Home to School travel assistance were not safe or suitable

Cllr Young agreed with the issues regarding school transport and also raised the issue that pupils were not provided with lockers

Cllr Green re-iterated the safety concerns regarding the proposed changes to Home to School travel assistance

Cllr Conway asked that all Members respond to the Home to School travel assistance consultation. He also advised that local taxi operators were concerned that they cannot get additional vehicles on the fleet due to issues with the licencing supply stream. Cllr Conway also advised that the Cornwall and West Devon Heritage Annual Conference 2024 would be held in Camborne

Cllr Gordon requested that the Town Council formally respond to the Home to School travel assistance consultation

Cllr Heaton stated that in regards to school transport and safety, the Unitary Authority had a statutory obligation to safeguard young people

Cllr Bailey advised that she had met with Scott Mann MP, and he had agreed to meet with parents and councillors Paynter and Parsons in regards to the school transport issue

2309/27

Reports and Questions from Town Councillors

Cllr Heaton gave an update on the PPG working with the medical centre following the recent CQC visit. Cllr Heaton also noted the work of the museum volunteers and asked if concessionary parking rates could be considered for the volunteers

Cllr Tremain advised he attended the bi-monthly meeting of the SECMF at Looe on Tuesday 12th September along with Cllr Young and Carol Bunbury and Kate Herrick from Lawrence House Museum. It was an interesting meeting and was good to see how the other museums within our area work. Apart from the usual meeting reports the Museums Development Officer Stephanie Clemens gave a presentation on Museum Development in the South West and details of courses available and up-coming conference as well as outlining changes in Arts Council England regions. Part of her presentation was Equality, Diversity and Inclusion with examples of how we can reach a wider range of people, both audience and volunteers, all of which is helpful especially when involved in grant funding requests. The afternoon session was led by Helena Jaeschke from Exeter, the South West Museums Conservation Development Officer and this was entitled Rationalising Our Collections and was a very thorough and detailed presentation on the legalities of the disposal of items from museum collections and how to avoid the many pitfalls. Lawrence

House has a very comprehensive disposal procedure policy. Cllr Tremain also gave an update of the recent Link Road Walking and Cycling Feasibility Report

Cllr Hogan spoke about the Friends of the Tank Museum Association in Dorset who had raised large sums of support money using an online scheme and this may be pertinent in regards to funding streams for Lawrence House Museum

Cllr Green advised that North Petherwin FC won the FA Grass Roots Club of the Year award

Cllr Bailey stated that in her meeting with Scott Mann, MP she discussed the issue of housing and will work with the Foodbank Manager and Cornwall Housing investigating what actions can be taken

2309/28 Report from the Town Mayor and Deputy Mayor
The Mayor provided an update on the Mayoral and Deputy Mayor's activities

2309/29 Report from the Town Clerk
Members considered the RAG Report for September (previously circulated)
It was **resolved** to note the report

2309/30 Progress and Information
Members considered Report 11/23 concerning the above (previously circulated)
It was **resolved** that;
i) the internal audit proposal from Hudson Accounting be accepted
ii) the proposed town brand be adopted

2309/31 Correspondence and Matters to Note
It was **resolved** to;
i) note the venue usage
ii) note the letter of thanks from Sterts

2309/32 Urgent Items
It was **agreed** that the co-option for the North ward be held at the October meeting of Council on Tuesday 17 October

2309/33 Exclusion of members of the press and public
It was resolved that under s1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involved the likely disclosure of confidential information

2309/34 Car parks
Cllr Conway advised of the proposals regarding town car parks and it was **unanimously resolved** that the Town Council investigate the opportunity to acquire sites subject to suitable surveys and costings

2309/35 Library Hub Project
The Council were provided with the latest update regarding the proposal to purchase a site for the new library and the Mayor requested that details of the process continue to be treated as confidential

Date of the next meeting of the Council

The next Full Council meeting will be held on Tuesday 17 October 2023

The meeting ended at 8.10pm

Signed Date

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**Minutes of The Library, Arts, Business and Information Services Committee meeting held on
Tuesday 5 September 2023 at 7.00 pm in the OP Rooms**

- Present:** Cllrs: Bailey (Mayor), Gilbert (Deputy Mayor), Gordon & Nancarrow,
In attendance: Cllr Heaton replaced Cllr Tremain
Cllrs Soanes & Young
Ewan Murray (VIC Manager – non-voting)
- 2309/01 Apologies for Absence**
Apologies were received from Cllr Tremain
- 2309/02 Declarations of Interest**
There were no declarations of interest
- 2309/03 Public Representation Session**
There were no members of the public present
- 2309/04 Minutes of Previous Meetings**
The minutes of the meeting held on Thursday 13 July 2023 were agreed and signed as a correct record
Proposed: Cllr Gordon
Seconded: Cllr Nancarrow
Carried:
- 2309/05 Financial Report**
It was **noted** that:
The VIC was on budget for the current financial year
- 2309/06 Report from VIC Manager**
It was **noted** that:
i. Some councillors believe the nomenclature of the committee should be reconsidered
ii. The discover app is useful for residents and visitors
- 2309/07 Update of Broader LABI Activities**
It was **noted** the committee received updates from town hall, library and the museum
- 2309/08 VIC Staff vacancy**
It was **noted** that:
i. There had been an enormous response to the vacancy
ii. Interviews will take place on 12 September

2309/09 National Theatre Live

It was noted that:

- i. National Theatre did not have a September live performance to broadcast
- ii. The VIC Manager will contact NT regarding the October showing

2309/10 Items to Note and any Urgent Matters

It was **noted** that:

- i. The museum was to run pop-up exhibitions through autumn
- ii. Distributing flyers at Flic for National Theatre could prove effective

2309/11 Date of Next Meeting

The next meeting will be held on Tuesday 7 November 2023 at 7:00pm

The meeting closed at 7.21pm

Signed :

Date:

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MINUTES OF THE FINANCE & GENERAL PURPOSES COMMITTEE

held on WEDNESDAY 6 SEPTEMBER 2023 at 7.00pm in The Otho Peter Suites, Launceston Town Hall

- PRESENT** Cllrs Bailey (Town Mayor), Bullen, Conway, Heaton, Hogan, O'Brien, Soanes and Young
In attendance: Cllr Harris
Helen Gribble – RFO
- 2309/12 Apologies for absence**
No apologies of absence were received
- 2309/13 Declarations of Interest**
There were no declarations of interest
- 2309/14 Public Representation Session**
There were no members of the public present
- 2309/15 Minutes of the last meeting**
The minutes of the meeting of 12 July 2023 were signed as a correct record.
- 2309/16 Finance**
a) It was resolved to approve the payment listings for July and August 2023.
b) The RFO will circulate the balance sheet for July 23 in the coming days
c) The RFO will circulate the income and expenditure account for July 23 in the coming days.
d) Councillor Young will carry out the payment checks for the period September and October
- 2309/17 Fees and charges 2024-25**
i) It was **resolved** that the fees and charges for the Car Park remain the same for 2024/25
ii) It was **resolved** that the fees and charges for the Town Hall increase by 5% for the year 2024/25 including reduced rate hires
iii) The Committee acknowledge that the Town Clerk has delegate power to offer reduced rates on a case-by-case basis.
iv) It was **resolved** that the fees and charges for the Town Square remain the same for 2024/25
v) It was **resolved** that the fees and charges for the Ambulance Hall increase by 5% for 2024/25
vi) It was **resolved** that the fees and charges for the External Hires increase by 5% for 2024/25
- 2309/18 Domain Name Requirements**
This item was deferred to the next meeting as the Committee required further information before making a decision.
- 2309/19 Urgent Items**

The RFO updated the Committee on the meeting the Officers had with the National Lottery with regards to Priory Park.

The meeting closed at 7.40 pm.

Signed Date

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MINUTES OF THE MEETING OF THE PLANNING AND ECONOMIC DEVELOPMENT COMMITTEE
held on Thursday 21 September 2023 at 7.00pm
The Otho Peter Suites, Launceston Town Hall

Present Cllrs Cllr Bailey (Town Mayor) Gilbert (Deputy Mayor), Green, Gordon, Harris, Nancarrow and Tremain
In attendance: Cllr Heaton
Christopher Drake (Town Clerk)

2309/36 Apologies
Apologies for absence were received from Cllr Penhale who was substituted by Cllr Heaton

2309/37 Declarations of Interest
Cllr Heaton declared an interest in planning application PA23/05855 - St Stephens Community Academy Roydon Road

All Members declared an interest in planning application PA23/06869 - Ground Workers' Compound Land North Of 27 Upper Chapel, as this application was submitted on behalf of the Town Council

2309/38 Public Representation
There were no representations made

2309/39 Minutes of the last meetings
The minutes of the meeting held on 31 August 2023 were signed as a correct record

2309/40 Current Planning Applications for comment

Application	PA23/05855
Proposal	Installation of 2.4m weld mesh perimeter and playground security fencing and associated vehicular and pedestrian gates.
Location	St Stephens Community Academy Roydon Road St Stephens Launceston
Applicant	An Daras Multi Academy Trust
Decision	Support

*** Cllr Heaton declared an interest in the above application and left the meeting and took no part in the discussion or vote***

Application	PA23/06833
Proposal	Alterations to ground-floor retail area and subdivision of shop frontage. Alterations to the ground and second floor of buildings to the rear, including two additional windows and change of existing ground floor window to a door. Creation of one-bedroom dwelling to the rear without compliance with Condition 2 of decision notice PA22/05918 dated 18.08.2022.
Location	15 - 17 Church Street Launceston Cornwall PL15 8AW
Decision	Support

Application	PA23/06869
Proposal	Welfare facilities and covered area.

Location Ground Workers' Compound Land North Of 27 Upper Chapel Launceston
Applicant Mr Martin Cornish Launceston Town Council

All Members declared an interest in the above application as this was submitted on behalf of the Town Council. The application was noted

Application PA23/07087
Proposal Demolition of existing GRP hut and construction of new reinforced concrete block building with stone facing and pitched slate roof.
Location Polson Bridge Gauging Station St Stephens Launceston Cornwall
Applicant Environment Agency
Decision Support

Application PA23/07125
Proposal Raise the crown to a height of 3 metres above ground level T1
Location 13 Trecarn Close Launceston Cornwall PL15 7LN
Decision Support

2309/41

Planning Decisions to Note

It was resolved to note the applications

Application PA23/04605
Location 25 St Stephens Hill St Stephens Launceston Cornwall PL15 8HP
Proposal Construction of a lightweight monopitch structure with corrugated roof sheets over the existing walled car parking area at the bottom of the garden to provide a covered shelter for one car and a storage area, including a 5.9kw domestic solar array on the roof and a battery store on the existing back wall
Decision APPROVED
Town Council SUPPORT

Application PA23/06013
Location 4 Trevallyn Road Launceston Cornwall PL15 7HN
Proposal Single storey front ground floor bedroom extension. Single storey side / wrap around extension (replaces garage & utility). Rear patio area.
Decision APPROVED
Town Council SUPPORT

Application PA23/04637
Location 1 Shooting Park Cottages Penworth Close Launceston Cornwall
Proposal Variation of Condition 1 (approved plans) of Application No. PA23/00088 dated 22nd February 2023 (Reserved Matters application in respect of outline application PA15/05521 (Proposed residential development to provide 8 dwellings) without compliance with Condition 1 in relation to Decision Notice PA19/03773 dated 08/08/2019)
Decision APPROVED
Town Council SUPPORT

Application PA23/03527
Location 21 Race Hill Launceston Cornwall PL15 9BB
Proposal Demolition of garage and erection of self-contained annexe
Decision APPROVED
Town Council SUPPORT

Application PA23/05419
Applicant Harrison Forklift Trucks

Location Harrison Forklift Trucks Quarry Crescent Pennygillam Industrial Estate Launceston
Cornwall PL15 7PF
Proposal Construction of an industrial building for Class E(g)(i),(ii),(iii); B2 and B8 Uses
without compliance of condition 2 in relation to decision notice PA22/07104 dated
29/09/2022
Decision APPROVED
Town Council SUPPORT

2309/42

Correspondence and Items to Note

It was agreed that;

- 1) A meeting be arranged with LiveWest regarding the Hay Common housing scheme
- 2) A meeting be arranged with Tre Kernow to discuss working to ensure that Cornwall Council undertake development on sites that they own
- 3) The update from Cllr Tremain following the meeting with the Cornwall Council Historic Environment team to discuss solar panels on Town Council buildings be noted
- 4) The update from Cllr Tremain regarding a request for advice on a town retail site being turned into a residential property, be noted

Next Meeting

The next meeting of the committee will be held on Thursday 12 October 2023

The meeting closed at 7.25pm

Signed..... Date.....

MAYOR & DEPUTY MAYORS CALENDAR OF EVENTS
AUG/SEPT

DATE	EVENT	ATTENDING
4.8.23	PADSTOW CARNIVAL JUDGING	MAYOR & CONSORT
8.8.23	ALOTMENT JUDGING	MAYOR & CLLR TREMAIN & GORDON
17.8.23	MAYORS OF CORNWALL MEETING	MAYOR
22.8.23	CHRISTMAS TREE CHOOSING	MAYOR, DEPUTY MAYOR & CLLR GORDON
25.8.23	MEETING WITH SCOTT MANN	MAYOR
30.8.23	MARK PHELAN FUNERAL	MAYOR, DEPUTY MAYOR & CONSORTS
4.9.23	MARY WILLIAMS FUNERAL	DEPUTY MAYOR

PROJECTS	PERSON/S RESPONSIBLE		NOTES	STATUS
Town Hall changing room refurbishment	Estates Mgr		Architects have visited the site and quotations have been received	ONGOING
Town Hall stage accessibility	Estates Mgr		This work is being reviewed as part of the changing room refurbishment	COMPLETED
First Aid organisation relocated from Ambulance Hall garage area	Town Clerk		Space for LVFS trailer agreed	RESOLVED PRIORITY PROJECTS
Green Room garage cleared	Estates Mgr			WORK TBC
Green Room building future use	Council		In the short term the upper floor will be cleared and used as an office/welfare area for the stewards team, as well as providing proper storage space for tech equipment. The garage area will be used to stock Council gazebos	
Library team relocate to new Hub	Library Mgr /Town Clerk		Clerk working with CC on proposed library site. HoT's received from CC and proposed site seller. Solicitors assigned. Contract works ongoing as of 11 October	
Car park machines updated	RFO/ F+GP committee			
Electric charging points installed	Estates Mgr		Works agreed and awaiting start date. Company has advised of an estimated 6 month lead time on project. Car park repair works are being investigated and it may be that any other works at the site are delayed until invetigatory works are complete	

Car park refurbished and new signage erected	Estates Mgr		PCA report received and considered by June Estates and Properties committee. Agreed that consultants be assigned to undertake investigation works. Survey works undertaken on 10 July. Survey results reported to October Estates Committee and investigatory works now agreed
Lawrence House repairs and future maintenance programme	Town Clerk/ Council		Grant bid successful and works ongoing. Completion estimated as Autumn/Winter 2023. Vision for site agreed at August Council and works undertaken. Officers meeting with National Trust regarding lease proposals and further grant funding works ongoing
Priory Park play equipment installation project	Town Clerk/ RFO/ Estates Mgr		Football goals installed, following works at site by National Grid. Grant company assigned on a no win no fee basis to explore further grants. All CIL receipts allocated to new equipment purchase. Officers working on additional grant funding streams but large level consultation required which will not be undertaken until early 2024
New cemetery land acquisition			Meeting held with landowner on 8 June with proposed potential siting for new cemetery adjacent to Stourscombe. Awaiting quote for costs of land purchase

Conversion of new land at St Thomas as rest garden	Town Clerk		TC working with Barrett Homes regarding flooding issues. Solicitors approached to complete necessary legal documents
Installation of live streaming equipment at Town Hall	Town Clerk/RFO		
Adoption of new nature are at Ridgegrove	Town Clerk/ Estates Mgr		HoT received from Cornwall Council in December and officers awaiting clarification of areas of responsibility. Solicitors appointed to undertake legal agreement works
Adoption of new nature are at Windmill Hill	Town Clerk/ Estates Mgr		HoT received from Cornwall Council in December and officers awaiting clarification of areas of responsibility. Solicitors appointed to undertake legal agreement works
Design and build of new grounds compound	Estates Mgr		Site visits have been held and a quotation and design works received. Ecology Assessment undertaken. Pre Planning application submitted
Welcome Back Fund works	RFO/VIC Mgr/ Town Clerk		
Town Vitality Fund works	RFO/VIC Mgr		Meetings ongoing to agree projects and new funding streams
Quality Gold Accreditation	Town Clerk		Council policy documents being updated and agreed by Council as part of the process. Website updates ongoing

Tree planting scheme at Coronation Park and Town Council sites	Town Clerk/ Estates team		Sakura blossom trees planted and tree planting for Passmore Edwards Centenary at current library site
Employment evaluation	Town Clerk/ Council		
Site clearance at Stourscombe	Estates Mgr		
New town bypass to be investigated	Town Clerk		West Devon Bourough Council and Cornwall Council have been contacted about the project and meeting dates TBA. VIC manager liasing with Scott Mann MP
Rail link with Okehampton and/or Tavistock	Town Clerk		West Devon Bourough Council and Cornwall Council have been contacted about the project and meeting dates TBA. Officers have also requested meetings with OKERail
Solar panels to be explored on all Council owned buildings	Town Clerk		Email sent to CC planning dept. Response advises that cost implication for site vists. Council has resolved not to undertake any further works and written to complain about excessive costs of consultation process
Repairs to Town Hall/Clocktower due to water ingress	Town Clerk/ Estates Mgr		
New skatepark installation at Coronation Park	Town Clerk		Betong Park awarded contract and initial planning enquiries started. Consultation event held at Launceston Show and library. Meeting scheduled with contractor on Thursday 12 October to agree next stage of process

Electoral Division: Launceston North and North Petherwin**Polling District: Boyton NBT****POLLING STATION LOCATION:**

Boyton Parish Church Hall, Boyton

RETURNING OFFICER COMMENTS ON POLLING STATION:

Location & suitability	Well known building which is located in Boyton. It has been used as the polling station for the area for many years. The polling building is convenient for the majority of electors. As it is a rural area, a number of voters may need to use some form of transport to visit the polling station. The facilities for staff are adequate.
Parking	Limited.
Access	Adequate.
Facilities for staff	Adequate toilet and kitchen facilities available.
Recommendation	Should remain as the polling station for the area.

Any Other Relevant Information:

ALTERNATIVE LOCATIONS:	REASONS FOR NOT USING PREMISES
Boyton Village Hall	Current polling station is acceptable for purpose.

RETURNING OFFICER COMMENTS ON POLLING DISTRICT ARRANGEMENTS:

No proposed changes to Polling District or Polling Station. Polling District and Polling Station will remain unaltered by the 2023 Parliamentary Boundary Review. There are no changes following the Community Governance Review which began in 2019.

Current Electorate (in person)	414 (329)
2028 Forecast Electorate	414
Division Turnout May 2021	44.37%
Constituency Turnout December 2019	74.20%

Electoral Division: Launceston North and North Petherwin

Polling District: Egloskerry NEY

POLLING STATION LOCATION:

Egloskerry Village Hall, Egloskerry

RETURNING OFFICER COMMENTS ON POLLING STATION:

Location & suitability	Well known building which is located in Egloskerry. It has been used as the polling station for the area for many years. The polling building is convenient for the majority of electors. As it is a rural area, a number of voters may need to use some form of transport to visit the polling station. The facilities for staff are adequate.
Parking	Small parking area (not level) with space for four or five vehicles next to hall.
Access	Ramp to entrance facilitating access for wheelchair users.
Facilities for staff	Adequate toilet and kitchen facilities available.
Recommendation	Should remain as the polling station for the area.

Any Other Relevant Information:

ALTERNATIVE LOCATIONS:

REASONS FOR NOT USING PREMISES

None identified	Current polling station is acceptable for purpose.
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RETURNING OFFICER COMMENTS ON POLLING DISTRICT ARRANGEMENTS:

No proposed changes to Polling District or Polling Station. Polling District and Polling Station will remain unaltered by the 2023 Parliamentary Boundary Review. There are no changes following the Community Governance Review which began in 2019.

Current Electorate (in person)	339 (298)
2028 Forecast Electorate	339
Division Turnout May 2021	44.37%
Constituency Turnout December 2019	74.20%

Electoral Division: Launceston North and North Petherwin

Polling District: Launceston-Launceston North NLN1

POLLING STATION LOCATION:

St Stephens Parish Hall, St Stephens

RETURNING OFFICER COMMENTS ON POLLING STATION:

Location & suitability	Well known building located in the northern part of Launceston. It has been used as the polling station for the area for many years. The polling building is convenient for the majority of electors in this part of the town and has good public transport links during the daytime. Owing to the hilly topography of the polling district, a number of voters may need to use some form of transport to visit the polling station. The facilities for staff are good. The building is large enough to accommodate the number of voters in the polling district.
Parking	Adjacent, enough space for approx ten vehicles (no reserved disabled).
Access	Good.
Facilities for staff	Good toilet and kitchen facilities available.
Recommendation	Should remain as the polling station for the area.

Any Other Relevant Information:

ALTERNATIVE LOCATIONS:	REASONS FOR NOT USING PREMISES
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None identified	Current polling station is acceptable.
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RETURNING OFFICER COMMENTS ON POLLING DISTRICT ARRANGEMENTS:

No proposed changes to Polling District or Polling Station. Polling District and Polling Station will remain unaltered by the 2023 Parliamentary Boundary Review. There are no changes following the Community Governance Review which began in 2019.

Current Electorate (in person)	1036 (855)
2028 Forecast Electorate	1061
Division Turnout May 2021	44.37%
Constituency Turnout December 2019	74.20%

Electoral Division: Launceston North and North Petherwin

Polling District: Launceston-Launceston North NLN2

POLLING STATION LOCATION:

St Thomas The Apostle Church Hall, Riverside, St Stephens, Launceston

RETURNING OFFICER COMMENTS ON POLLING STATION:

Location & suitability	Well known church hall building which is centrally located in Launceston. It has been used as the polling station for the area for many years. The polling station is convenient for and close to the majority of electors in this part of the town and has reasonable public transport links during the daytime. The facilities for staff are good. The building is large enough for the number of voters in this polling district.
Parking	On-street parking, public car parks within walking distance.
Access	Good, level site, wide doorways.
Facilities for staff	Good toilet and kitchen facilities available.
Recommendation	Should remain as the polling station for the area.

Any Other Relevant Information:

ALTERNATIVE LOCATIONS:	REASONS FOR NOT USING PREMISES
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None identified	Current polling station is acceptable.
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RETURNING OFFICER COMMENTS ON POLLING DISTRICT ARRANGEMENTS:

No proposed changes to Polling District or Polling Station. Voters from Polling District NLSH4 Launceston South 4 also vote here with 474 electors voting in person. Polling District and Polling Station will remain unaltered by the 2023 Parliamentary Boundary Review. There are no changes following the Community Governance Review which began in 2019.

Current Electorate (in person)	987 (810)
2028 Forecast Electorate	987
Division Turnout May 2021	31.74%
Constituency Turnout December 2019	74.20%

Electoral Division: Launceston South**Polling District: Launceston South NLSH4****POLLING STATION LOCATION:**

St Thomas The Apostle Church Hall, Riverside, St Stephens, Launceston

RETURNING OFFICER COMMENTS ON POLLING STATION:

Location & suitability	Well known church hall building which is centrally located in Launceston. It has been used as the polling station for the area for many years. The polling station is convenient for and close to the majority of electors in this part of the town and has reasonable public transport links during the daytime. The facilities for staff are good. The building is large enough for the number of voters in this polling district.
Parking	On-street parking, public car parks within walking distance.
Access	Good, level site, wide doorways.
Facilities for staff	Good toilet and kitchen facilities available.
Recommendation	Should remain as the polling station for the area. To change the Polling District identifier from NLSH4 to NLS4 to realign following the boundary review and to show consistency.

Any Other Relevant Information:

ALTERNATIVE LOCATIONS:	REASONS FOR NOT USING PREMISES
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None identified	Current polling station is acceptable.
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RETURNING OFFICER COMMENTS ON POLLING DISTRICT ARRANGEMENTS:

No proposed changes to Polling District or Polling Station. Voters from Polling District NLN2 Launceston North also vote here with 810 electors voting in person. Polling District and Polling Station will remain unaltered by the 2023 Parliamentary Boundary Review. There are no changes following the Community Governance Review which began in 2019.

Current Electorate (in person)	569 (472)
2028 Forecast Electorate	569
Division Turnout May 2021	31.74%
Constituency Turnout December 2019	74.20%

Electoral Division: Launceston North and North Petherwin

Polling District: Laneast NLT

POLLING STATION LOCATION:

Pipers Pool Methodist Sunday School, Pipers Pool

RETURNING OFFICER COMMENTS ON POLLING STATION:

Location & suitability	Well known building located in Pipers Pool. It has been used as the polling station for the area for many years. The polling station is convenient for the majority of electors but a number from outlying areas will have to use some form of transport to get to it because of the rural nature of the polling district. The facilities for staff are adequate.
Parking	Yes.
Access	Adequate.
Facilities for staff	Toilet and kitchen facilities available.
Recommendation	Should remain as the polling station for the area.

Any Other Relevant Information:

ALTERNATIVE LOCATIONS:

REASONS FOR NOT USING PREMISES

None identified	Current polling station is acceptable.
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RETURNING OFFICER COMMENTS ON POLLING DISTRICT ARRANGEMENTS:

No proposed changes to Polling District or Polling Station. Voters from Polling District NTN Trewen also vote here with 89 electors voting in person. Polling District and Polling Station will remain unaltered by the 2023 Parliamentary Boundary Review. There are no changes following the Community Governance Review which began in 2019.

Current Electorate (in person)	200 (163)
2028 Forecast Electorate	200
Division Turnout May 2021	44.37%
Constituency Turnout December 2019	74.20%

Electoral Division: Launceston North and North Petherwin**Polling District: North Petherwin NNP****POLLING STATION LOCATION:**

North Petherwin Parish Hall, North Petherwin

RETURNING OFFICER COMMENTS ON POLLING STATION:

Location & suitability	Well known building which is located in North Petherwin. It has been used as the polling station for the area for many years. The polling building is convenient for the majority of electors in this area. Owing to the rural nature of the polling district, a number of voters may need to use some form of transport to visit the polling station. The facilities for staff are adequate.
Parking	Off road parking to front.
Access	Adequate.
Facilities for staff	Toilet and kitchen facilities available.
Recommendation	Should remain as the polling station for the area.

Any Other Relevant Information:

ALTERNATIVE LOCATIONS:**REASONS FOR NOT USING PREMISES**

None identified	Current polling station is acceptable.
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RETURNING OFFICER COMMENTS ON POLLING DISTRICT ARRANGEMENTS:

No proposed changes to Polling District or Polling Station. Polling District and Polling Station will remain unaltered by the 2023 Parliamentary Boundary Review. There are no changes following the Community Governance Review which began in 2019.

Current Electorate (in person)	673 (539)
2028 Forecast Electorate	692
Division Turnout May 2021	44.37%
Constituency Turnout December 2019	74.20%

Electoral Division: Launceston North and North Petherwin

Polling District: St Stephens by Launceston NSL

POLLING STATION LOCATION:

Langore Village Hall, Langore

RETURNING OFFICER COMMENTS ON POLLING STATION:

Location & suitability	Well known building located in Langore. It has been used as the polling station for the area for many years. The polling building is convenient for the majority of electors in this area. A significant number of voters may need to use some form of transport to get to the polling station. The facilities for staff are good.
Parking	Adequate.
Access	Good.
Facilities for staff	Adequate toilet and kitchen facilities available.
Recommendation	Should remain as the polling station for the area.

Any Other Relevant Information:

ALTERNATIVE LOCATIONS:	REASONS FOR NOT USING PREMISES
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None identified	Current polling station is acceptable.
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RETURNING OFFICER COMMENTS ON POLLING DISTRICT ARRANGEMENTS:

No proposed changes to Polling District or Polling Station. Polling District and Polling Station will remain unaltered by the 2023 Parliamentary Boundary Review. There are no changes following the Community Governance Review which began in 2019.

Current Electorate (in person)	301 (246)
2028 Forecast Electorate	301
Division Turnout May 2021	44.37%
Constituency Turnout December 2019	74.20%

Electoral Division: Launceston North and North Petherwin

Polling District: St Thomas the Apostle NTL

POLLING STATION LOCATION:

Tregadillett Community Centre, Tregadillett

RETURNING OFFICER COMMENTS ON POLLING STATION:

Location & suitability	Well known modern building located just off the main thoroughfare through Tregadillett. It has been used as the polling station for the area for many years. The polling building is convenient for the majority of electors in this area. A number of voters may need to use some form of transport to visit the polling station. The facilities for staff are good.
Parking	Small parking area at rear of building.
Access	Good level access.
Facilities for staff	Good toilet and kitchen facilities available.
Recommendation	Should remain as the polling station for the area.

Any Other Relevant Information:

ALTERNATIVE LOCATIONS:	REASONS FOR NOT USING PREMISES
None identified	Current polling station is acceptable.

RETURNING OFFICER COMMENTS ON POLLING DISTRICT ARRANGEMENTS:

No proposed changes to Polling District or Polling Station. Polling District and Polling Station will remain unaltered by the 2023 Parliamentary Boundary Review. There are changes following the Community Governance Review which began in 2019 in that part of the South Petherwin Parish was transferred to St Thomas the Apostle. This change came into effect at the May 2021 elections.

Current Electorate (in person)	966 (831)
2028 Forecast Electorate	966
Division Turnout May 2021	44.37%
Constituency Turnout December 2019	74.20%

Electoral Division: Launceston North & North Petherwin

Polling District: Trewen NTN

POLLING STATION LOCATION:

Pipers Pool Methodist Sunday School, Pipers Pool

RETURNING OFFICER COMMENTS ON POLLING STATION:

Location & suitability	Well known building which is located in Pipers Pool. It has been used as the polling station for the area for many years. The polling station is convenient for the majority of electors but a number from outlying areas will have to use some form of transport to vote because of the rural nature of the polling district. The facilities for staff are adequate.
Parking	Yes.
Access	Adequate.
Facilities for staff	Toilet and kitchen facilities available.
Recommendation	Should remain as the polling station for the area.

Any Other Relevant Information:

Also used for the polling station for NLT in the Altarnun Division.

ALTERNATIVE LOCATIONS:

REASONS FOR NOT USING PREMISES

None identified	Current polling station is acceptable.
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RETURNING OFFICER COMMENTS ON POLLING DISTRICT ARRANGEMENTS:

No proposed changes to Polling District or Polling Station. Voters from Polling District NLT Laneast also vote here with 164 electors voting in person. Polling District and Polling Station will remain unaltered by the 2023 Parliamentary Boundary Review. There are no changes following the Community Governance Review which began in 2019.

Current Electorate (in person)	120 (90)
2028 Forecast Electorate	120
Division Turnout May 2021	44.37%
Constituency Turnout December 2019	74.20%

Electoral Division: Launceston North and North Petherwin
Polling District: Werrington NWN

POLLING STATION LOCATION:

Yeolmbridge Methodist Hall, Ladycross

RETURNING OFFICER COMMENTS ON POLLING STATION:

Location & suitability	Well known building, which is located in the Parish of Werrington, on the B3254. It has been used as the polling station for the area for many years. The polling building is convenient for the majority of electors in this area. A number of voters may need to use some form of transport to visit the polling station. The facilities for staff are good.
Parking	Lay-by off main road to front suitable for up to five or six vehicles.
Access	Good level access.
Facilities for staff	Good toilet and kitchen facilities available.
Recommendation	Should remain as the polling station for the area.

Any Other Relevant Information:

ALTERNATIVE LOCATIONS:	REASONS FOR NOT USING PREMISES
None identified	Current polling station is acceptable.

RETURNING OFFICER COMMENTS ON POLLING DISTRICT ARRANGEMENTS:

No proposed changes to Polling District or Polling Station. Polling District and Polling Station will remain unaltered by the 2023 Parliamentary Boundary Review. There are no changes following the Community Governance Review which began in 2019.

Current Electorate (in person)	362 (304)
2028 Forecast Electorate	362
Division Turnout May 2021	44.37%
Constituency Turnout December 2019	74.20%

Electoral Division: Launceston South**Polling District: Launceston-Launceston South NLSH1, NLSH2 & NLSH3****POLLING STATION LOCATION:**

The Town Hall, Western Road, Launceston

RETURNING OFFICER COMMENTS ON POLLING STATION:

Location & suitability	Well known civic building, which is centrally located in Launceston, close to the main shopping area, although just outside this polling district. It has been used as the polling station for the area for many years. The polling building is convenient for the majority of electors in this part of the town and has good public transport links during the daytime. Voters living on the edge of town may need to use some form of transport to visit the polling station. The facilities for staff are very good. The main hall is sufficiently large to accommodate up to three polling stations with suitable demarcation arrangements in place.
Parking	Large public car park nearby.
Access	Good, level site, wide automatic doors.
Facilities for staff	Good toilet and kitchen facilities available.
Recommendation	Should remain as the polling station for the area. To change the Polling District identifiers from NLSH1, NLSH2 and NLSH3 to NLS1, NLS2 and NLS3 to realign following the boundary review and to show consistency.

Any Other Relevant Information:

It is proposed to continue using this building as a polling station for electors in Launceston Central (NLC2). In May 2024 this building will not be available, and it is proposed to use the Ambulance Hall nearby.

ALTERNATIVE LOCATIONS:	REASONS FOR NOT USING PREMISES
Central Methodist Hall	Current polling station is acceptable.

RETURNING OFFICER COMMENTS ON POLLING DISTRICT ARRANGEMENTS:

No proposed changes to Polling District or Polling Station. Polling District and Polling Station will remain unaltered by the 2023 Parliamentary Boundary Review. There are no changes following the Community Governance Review which began in 2019.

Current Electorate (in person)	4763 (3903)
2028 Forecast Electorate	5594
Division Turnout May 2021	31.74%
Constituency Turnout December 2019	74.20%

Venue Usage – September to October

Launceston Town Hall	Bookings Count	Hours Booked
Entire Town Hall	0	0
External Hires	7	8.25
Guildhall	18	85.25
Kitchen Bar and Reception Area	18	110.5
Main Hall	33	159
Otho Peter Suite 01	8	23
Otho Peter Suite 02	11	88
Otho Peter Suite Both Rooms	4	21
Town Square	11	41.75
Total	110	

Ambulance Hall	Bookings Count	Hours Booked
Ambulance Hall (Main Hall)	35	175
Ambulance Hall (Meeting Room)	0	0
Total	35	