

Town Clerk CW Drake
Telephone 01566 773693
admin@launceston-tc.gov.uk
www.launceston-tc.gov.uk



Launceston Town Council
The Town Hall
Launceston
Cornwall PL15 7AR

MINUTES OF THE ESTATES & PROPERTIES COMMITTEE MEETING
Held on Monday 2 October 2023
at 10.00am in The Otho Peter Suites.

PRESENT: Cllrs Bailey (Mayor), Bullen, Gilbert (Deputy Mayor), Gordon, Harris, Heaton, Hogan, and Young

In attendance: Martin Cornish (Estates & Properties Manager).

- 2310/01 Apologies for Absence**
Apologies were received from Cllr Penhale
- 2310/02 Declarations of Interest**
There were no declarations of interest
- 2310/03 Public Representation Session**
There were no representations made
- 2310/04 Minutes of the last meeting**
The minutes of the meeting held on Monday 7th August 2023 were signed as a correct record.
- 2310/05 Estates & Properties Manager's Report – August 2023**
It was **resolved** to;
- i) note the updates regarding works to Lawrence House Museum and arrange a site visit prior to the next Estates & Properties committee meeting
 - ii) note the update regarding the multi storey car park reports
 - iii) note the works at Southgate Arch
 - iv) note the update in relation to the town's public facilities
 - v) note the update regarding the current status of Priory Park works. The committee were informed that this project has temporarily been put on hold and will be revisited in the new year.
 - vi) note the update regarding the current active planning application with Cornwall Council ref (PA23/06869)
 - vii) note the ongoing works and proposed installation dates of the defibrillator at the Stourscombe estate

- viii) note the update regarding the restoration works of the clocktower and to also note comments in reference to the EICR testing of the sound and lighting system
- ix) note thanks to the work of the Grounds Team in difficult times
- x) note the defibrillator training that Town Council staff undertaken
- xi) note the works to the water leak at the cemetery

2310/06

Public Toilets

It was **resolved** to close the Newport toilets at the end of October and reopen in the Spring. The Properties Manager has been tasked to compile a report on the ongoing issues around the public conveniences throughout the town and reach out to other local Councils in the hope of finding alternative solutions

2310/07

Urgent Items

Cllr Young asked a letter of thanks be sent to Launceston in Bloom to acknowledge their ongoing works throughout the town

Date of the next meeting

The next meeting date will be held on Monday 4 December 2023

The meeting closed at 11.15am

Signed.....

Date.....