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Launceston Town Council
The Town Hall
Launceston
Cornwall PL15 7AR

To: All members of the Estates and Properties Committee
Cllrs Bailey (Town Mayor), Gilbert (Deputy Mayor), Bullen, Gordon, Harris, Heaton, Hogan, Penhale and Young

Cc all members of the Council for information

You are summoned to a meeting of the Estates and Properties Committee on Monday 4th December at 10.00am at Launceston Town Hall in the Otho Peter Suite.

The committee are invited for a look around the Ambulance Hall at 0930 prior to the meeting.

This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if speaking or taking an active role in the meeting.

A handwritten signature in black ink, appearing to read 'C. W. Drake'.

Christopher Drake
Town Clerk

28th November 2023

A G E N D A

- 1 Apologies for absence**
- 2 Declarations of Interest**
Councillors are reminded that if a councillor has a registered disclosable pecuniary interest, or a non-registerable interest, in any agenda item s/he must leave the room while that item is discussed, unless a request for a dispensation is agreed.
- 3 Public Representation Session**
An opportunity for local residents to make representations to the Committee or to ask questions relating to items on the agenda. (Please note that a maximum time of 15 minutes will be allowed for this session and there is a time constraint of 5 minutes per speaker)
- 4 Minutes of the last meeting**
To sign the minutes of the meeting held on Monday 2nd October 2023
- 5 Estates & Properties Managers Report – December 2023 (copy attached)**
- 6 Multi Storey Car Park**
To consider the undertaking of a new EICR report for the Multi Storey Car Park in relation to ongoing works

7 Dockacre Cemetery

To consider the Grounds Manager's appraisal of the railings at Dockacre cemetery and discuss potential replacement

8 Public Toilet Report

To consider the Properties Managers report and consider the future operation of the Public conveniences to include contract cleaning, installation of sharps bins, chargeable entry and modernisation.

Date of the next meeting 4th February 2024