

Town Clerk C W Drake
Telephone 01566 773693
admin@launceston-tc.gov.uk
www.launceston-tc.gov.uk



Launceston Town Council
The Town Hall
Launceston
Cornwall PL15 7AR

MINUTES OF THE FINANCE & GENERAL PURPOSES COMMITTEE
held on WEDNESDAY 11 OCTOBER 2023 at 7.00pm in The Otho Peter Suites, Launceston Town Hall

- PRESENT** Cllrs Bailey (Town Mayor), Bullen, Conway, Heaton, Hogan, Soanes and Young
In attendance: Cllr Gordon
Helen Gribble – RFO
Ewan Murray – Visitor Information Centre Manager
David Williamson – First Choice PC's
- 2310/08 Apologies for absence**
Apologies were received from Cllrs O'Brien and Gilbert
- 2310/09 Declarations of Interest**
There were no declarations of interest
- 2310/10 Public Representation Session**
There were no members of the public present
- 2310/11 Minutes of the last meeting**
The minutes of the meeting of 6 September 2023 were signed as a correct record.
- 2310/12 Finance**
a) It was **resolved** to approve the payment listings for September 2023.
b) It was **resolved** to approve the balance sheet for August 23
c) It was **resolved** to approve the income and expenditure account for August 23
- 2310/13 Change to Order of Business**
It was **resolved** that the Council move to Agenda Item 8
- 2310/14 Domain Name Requirements**
It was **agreed** to proceed with the costs associated with the new domain name requirements
- 2310/15 Community Capacity Fund (CCF)**
It was **resolved** to award the Community Capacity Fund contract to Place Architects
- 2310/16 Lawrence House Museum**
It was **resolved** to rent an industrial unit on Pennygillam Industrial Estate to house the Lawrence House Museum artefacts while the refurbishment works were undertaken and consolidation of the collection is undertaken. Lawrence House Museum will make a donation to the Council towards the cost of the rental
- 2310/17 Christmas Opening Hours for Council Services, Properties and Facilities**
It was **resolved** that the Council Offices will close for Christmas at 4.30pm on 22 December 2023. The Visitor Information Centre and Library will close at 1pm on the 23 December. The Council Offices, Visitor Information Centre and Library will all reopen on the 2 January.

All public conveniences will be closed on the 25, 26 December and 1 January.
The Westgate and Walk House public conveniences will be open between the 27 and 31 December.

2310/18

Urgent Items

Cllr Young brought up the use of unofficial parking permits in the Westgate car park by the volunteers of Lawrence House Museum. The matter of issuing permits to volunteers will be brought back to the next Finance and General Purposes meeting for consideration. Polite notices will be issued to users of the permits from Monday 16 October onwards.

The meeting closed at 8.00 pm.

Signed Date