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Launceston Town Council
The Town Hall
Launceston
Cornwall PL15 7AR

MINUTES OF THE ESTATES & PROPERTIES COMMITTEE MEETING
Held on Monday 5 February 2024
at 10.00am in The Guildhall.

PRESENT: Cllrs Bailey (Mayor), Cllr Gilbert (Deputy Mayor) Gordon, Harris, Heaton, Penhale and Young

In attendance: Cllrs Tremain and Soanes
Gemma Loving – Senior Architect
Chris Sims – Community Link Officer
Martin Cornish (Estates & Properties Manager),
Christopher Drake (Town Clerk)
Ewan Murray (VIC Manager)
Isabel Grundy (Venues Manager)

The Committee received a presentation on the proposals for a Planning Performance Agreement from Gemma Loving, Senior Architect at Place Architects

- 2402/08 Apologies for Absence**
Apologies were received from Cllr Bullen who was substituted by Cllr Tremain
- 2402/09 Declarations of Interest**
There were no declarations of interest
- 2402/10 Public Representation Session**
There were no representations made
- 2402/11 Minutes of the last meeting**
The minutes of the meeting held on Monday 4 December were signed as a correct record.
- 2402/12 Change of Order of Business**
It was **resolved** to take Agenda Item 6 – Safer Greener Streets, as the next item of business
- 2402/13 Safer, Greener Streets**
It was **resolved** that the committee support the proposals for a Planning Performance Agreement (PPA) to provide signage, public realm access, railings,

town entrance scheme, pedestrian connectivity, lighting and highways improvements

2402/14

Estates & Properties Manager's Report – January 2024

It was **resolved** to;

- i) note the updates regarding works to Lawrence House Museum and the relocation of artefacts to an offsite storage facility
- ii) note the update regarding the multi storey car park
- iii) note the update regarding quotations for works to the Dockarce Cemetery railings
- iv) note the works at Southgate Arch
- v) note the update regarding the roof repairs in the Ambulance Hall.
- vi) note the update on ongoing works at the Town Hall and consider if a new industrial dishwasher can be purchased in the current financial year
- vii) note the update regarding the public toilets
- viii) note the update regarding tree works adjacent to the Cemetery
- ix) note the update regarding the next stage of works for the new Grounds Compound
- x) note the defibrillator at Stourscombe has now been installed and check that the location details have been logged
- xi) note the update regarding improvement works at the Coach Park
- xii) note that work for additional grant funding at Priory Park is still ongoing
- xiii) note the training update
- xiv) note the recruitment of agency staff covering the long term absence in the Stewards team

Date of the next meeting

The next meeting date will be held on Monday 2 April 2024

The meeting closed at 11.25am

Signed.....

Date.....