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Launceston Town Council
The Town Hall
Launceston
Cornwall PL15 7AR

MINUTES OF THE FINANCE & GENERAL PURPOSES COMMITTEE
held on WEDNESDAY 6 MARCH 2024 at 7.00pm in The Otho Peter Suites, Launceston Town Hall

- PRESENT** Cllrs Bailey (Town Mayor), Bullen (Chair), Conway, Gilbert (Deputy Mayor) Heaton, Hogan, O'Brien, Soanes and Young
In attendance: Helen Gribble – Deputy Town Clerk/RFO
Martin Cornish – Estates and Properties Manager (from
- 2403/01 Apologies for absence**
No apologies for absence were received
- 2403/02 Declarations of Interest**
No declaration of interest were declared
- 2403/03 Public Representation Session**
There were no members of the public present
- 2403/04 Minutes of the last meeting**
The minutes of the meeting of 7 February 2024 were signed as a correct record.
- 2403/05 Finance**
It was **resolved** to:
i) approve the payment listings for February 2024
ii) approve the balance sheet for January 2024
iii) approve the budget monitoring statements for January 2024
iv) Cllr O'Brien will carry out the payment check for March and April 2024
- 2403/06 Exceptional Grants**
It was **resolved** to award an exceptional grant of £300 to Cornwall International Male Choral Festival from the remaining budget for 2023/24
- 2403/07 Direct Debits and Standing Order Payments**
It was **resolved** to approve the payments made by Direct Debit and Standing Order
----- Martin Cornish Joined the meeting -----
- 2403/08 Segregation of Duties**
It was **resolved** to note the Segregation of Duties
- 2403/09 Asset Register**
It was **resolved** to approve the Asset Register, subject to the amendment that the Green Room is no longer leased to LADS and the cost of the cigarette bins on page 23 investigated
- 2403/10 Financial Regulations**
It was **resolved** to approve the Financial Regulations

- 2403/11 Management and Safe Keeping of Money Policy**
It was **resolved** to approve the Management and Safe Keeping of Money Policy
- 2403/12 Statement of Internal Control**
It was **resolved** to approve the Statement of Internal Control
- 2403/13 Investment Strategy**
It was **resolved** to approve the Investment Strategy
- 2403/14 Award of Appreciation**
It was **resolved** to award an award of appreciation to Launceston Street Pastors and Rev Mary Williamson
- 2403/15 Exclusion of members of the press and public**
It was resolved that under s1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involved the likely disclosure of confidential information
- 2403/16 Dockacre Railings**
It was **resolved** to approve the expenditure to replace the railings at Dockacre Cemetery and award the work to K J Frain All Steel Fabrications Ltd. The committee asked the Estate and Properties Manager to ensure the railings are powder coated black and the supports are replaced.
- 2403/17 Urgent Items**
Cllr Soanes asked how many Jubilee benches were still to be installed around the Town, the Estates and Properties Manager updated the committee that there were two benches remaining and that these would be installed when the weather improved and the ground was drier.

The meeting closed at 7.35 pm.

Signed Date