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Launceston Town Council
The Town Hall
Launceston
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MINUTES OF THE FINANCE & GENERAL PURPOSES COMMITTEE
held on WEDNESDAY 7 FEBRUARY 2024 at 7.00pm in The Otho Peter Suites, Launceston Town Hall

PRESENT Cllrs Bailey (Town Mayor), Bullen (Chair), Conway, Heaton, Hogan, O'Brien, Soanes and Young
In attendance: Helen Gribble – Deputy Town Clerk/RFO

2402/15 Apologies for absence
Apologies for absence were received from Cllr Gilbert

2402/16 Declarations of Interest
No declaration of interest were declared

2402/17 Public Representation Session
There were no members of the public present

2402/18 Minutes of the last meeting
The minutes of the meeting of 6 December 2023 and 22 January 2024 were signed as a correct record.

2402/19 Finance
It was **resolved** to:
i) approve the payment listings for December 2023 and January 2024
ii) approve the balance sheet for December 2023
iii) approve the budget monitoring statements for September and October 2023
iv) Cllr Bullen will carry out the payment check for February 2024

2402/20 Grants
It was **resolved** that;
i) a grant of £250 be awarded to the following organisations;
a) Launceston Football Club
b) Access Theatre CIO
c) Launceston Male Voice Choir
d) North Petherwin Badgers
e) Launceston Street Pastors
f) Werrington Cricket Club
g) Café Scientifique
h) Launceston Choral Society
ii) That no grant be awarded to Dunheved Bowling Club, the organisation did not meet criteria h) of the Town Council Grant Aid Policy.

Annual Automatic Grants

It was **resolved** that the following awards be made:

- i) a) St Mary Magdalene, St Thomas', St Stephen's and St Cuthbert Mayne churches for the maintenance of churchyards - £250 each
- b) Youth Council – spend up to £3,000

- c) Launceston Carnival - £750
- d) Launceston in Bloom - £1,000
- e) Town CCTV - £3,000
- f) Friends of Launceston Priory – up to £1,000
- g) Launceston Municipal Charities - £500
- h) Launceston Community Transport Partnership - £500
- i) Launceston Foodbank - £1,000
- j) Launceston Money Advice Centre - £500
- k) The Council Tax payments for Cyprus Well - £1,750

- ii) No annual grant was awarded to the Causley Festival (Cllr Bailey and Cllr Soanes wish their vote in favour of awarding the grant to be recorded)

2402/21 Town Hall Conditions of Hire

It was **resolved** to adopt the changes to the conditions of hire document for the Town Hall

2402/22 Online Human Resource Subscription

It was **resolved** to approve the subscription to Bright HR for online human resource.

2402/23 Exclusion of members of the press and public

It was resolved that under s1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involved the likely disclosure of confidential information

2402/24 Dockacre Railings

This item was deferred to the next meeting of the Finance & General Purposes committee on the 6 March 2024. The committee asked that the Estates and Properties Manager attends the meeting to answer any questions in relation to this and prior to the meeting a plan of the necessary works and photos of the existing fence be circulated to members of the committee.

2402/25 Urgent Items

- i) The RFO asked the committee whether they considered the proposed Chamber of Commerce hire meet with the conditions associated with the Chambers free hall hire. The Committee felt that it did and the hire would be treated as the Chambers free hire for that year.
- ii) The RFO asked if the committee would consider purchasing breakfast refreshments i.e. bacon baps for all staff that attended the training session for the new Bright HR app, the committee agreed
- iii) The RFO informed the committee that she had received an invoice from Terry Graves Electrical in relation to Christmas lights installation which contain works not authorised by Town Council Officers, the committee agreed that the Council should not pay this element of the invoice.

The meeting closed at 8.35 pm.

Signed Date