

Town Clerk C W Drake
Telephone 01566 773693
admin@launceston-tc.gov.uk
www.launceston-tc.gov.uk



Launceston Town Council
The Town Hall
Launceston
Cornwall PL15 7AR

MINUTES OF THE FULL COUNCIL MEETING
held on TUESDAY 18 JUNE 2024 at 7.00pm in the Town Hall

PRESENT Cllrs Bailey (Mayor), Gilbert (Deputy Mayor), Bullen, Conway, Gordon, Harris, Heaton, Hogan, Lankston, Nancarrow, O'Brien, Penhale, Soanes Tremain and Young
In attendance: Christopher Drake (Town Clerk)
1 x public

Prayers were read by Reverend Clancy

- 2406/22 Apologies for absence**
Apologies for absence were received from Councillor Green and Cornwall Councillor Paynter
- 2406/23 Declarations of Interest**
Councillors Gordon, Gilbert, Conway, Soanes and Penhale declared an interest in Agenda Item 10 – Service Level Agreement for Works at Coronation Park. It was resolved that a dispensation be given as per Standing Order 14h (i) so as to allow the meeting to remain quorate
- 2406/24 Public Representation Session**
There were no public representations
- 2406/25 To confirm and sign the Minutes of the last meeting, previously circulated**
It was **resolved** to confirm and sign the minutes previously circulated;
(i) Minutes of the Annual Meeting of Full Council held on Thursday 16 May 2024 at 2.00pm and Tuesday 21 May 2024 at 7.00pm
- 2406/26 To receive and adopt the minutes of committees and sub-committees, previously circulated**
It was **resolved** to receive and adopt the minutes of the following committees and sub-committees:
(i) Planning and Economic Development held on Thursday 23 May 2024 at 7.00pm
(ii) Estates and Properties held on Monday 3 June 2024 at 10.00am
- 2406/27 Reports from Cornwall Councillors**
Cllr Conway gave an update explaining that Cornwall Council were discussing the issue of prayers before meetings and changes to the Planning Committee representation rules, which would now allow questions and clarifications to be asked of attendees by the committee members. Cllr Conway also advised that resurfacing works to Windmill Hill were scheduled to take place in August.

Cllr Tremain stated that it was good news in regards to the Planning Committee changes

Cllr Young asked if there were any updates regarding repairs works at Race Hill.

Cllr Conway advised that legal works in regards to the matter were ongoing and it was requested that the Council wrote to Cornwall Highways for a detailed update on the situation.

2406/28 Reports and Questions from Town Councillors

Cllr Harris provided an update from the town CCTV AGM and raised the issue of cars illegally accessing Westgate Street, it was requested that a representative of the Coronation Park Trust attend the next meeting in September and also an invitation was extended to the Chamber of Commerce to be on the committee

Cllr Heaton provided an update regarding the Patient Participation Group (PPG) and spoke of the KLINIK triage system working well and that assistance was on offer for those that were not able to use the computer system. Cllr Heaton also advised that the Exeter Street Health Inequalities Hub was looking to officially open in mid July and was awaiting CLUP funding. The Integrated Care Board (ICB) was working on a one system approach to cover the whole of the NHS. Cllr Heaton concluded by advising that the Police and Crime Commissioner had held a councillor advocate seminar in June.

Cllr Lankston gave an update from the Chamber of Commerce who have a new website and were working on the upcoming Farmers Market

Cllr O'Brien gave an update on the Community Area Partnership (CAP) meeting and spoke about the reports received from various organisations

Cllr Conway also spoke in regards to the Community Area Partnership (CAP) meeting and stated that the meeting was long. He also advised that some of the details had pertained to road safety issues as well as the request for Launceston Police Station to be open to the public.

It was agreed that the Council write a letter to support the proposal for the Police Station to be open to the public

Cllr Bailey advised that a Cornwall Air Ambulance store would be opening at the site of the former M &Co in the High Street

2406/29 Report from the Town Mayor and Deputy Mayor

The Mayor provided an update on the Mayoral and Deputy Mayor's activities

2406/30 Report from the Town Clerk

The update on projects and the monthly RAG report were noted

2406/31 Service Level Agreement for Works at Coronation Park

It was **resolved unanimously** that the Service Level Agreement for Coronation Park be agreed

2406/32 Notification Relating to a Property Asset

It was **resolved** that the Town Council seek a price for the purchase of the site at Land to the South of Trecarn Close

2406/33 Correspondence and Matters to Note

It was **resolved** to;

- i) note the venue usage
- ii) note that an Extraordinary Meeting of Council will be required in June to receive the Annual internal Audit Report and to discharge the obligations of the Authority to approve the Annual Governance Statement

- iii) send details of the forthcoming councillor surgeries to all Members
- iv) consider details for a VE Day event on a future Council agenda

2406/34

Urgent Items

There were no items for discussion

2406/35

Exclusion of members of the press and public

It was resolved that under s1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involved the likely disclosure of confidential information

2406/36

Cleaning of Town Public Toilets

It was **resolved** that;

- i) A&N Cleaning Services be awarded the contract to undertake the cleaning of the Town Council owned public toilets
- ii) The sites to be open in the high season be Westgate Street, the Walk and Newport
- iii) The sites to be open in the low season (October to March) be Westgate Street and The Walk

2406/37

Staffing Committee Minutes

It was resolved to receive and adopt the minutes of the Staffing Committee meeting held on Friday 31 May 2024

Date of the next meeting of the Council

The next Full Council meeting will be held on Tuesday 16 July 2024

The meeting ended at 8.21pm

Signed Date