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Launceston Town Council
The Town Hall
Launceston
Cornwall PL157AR

To: All Launceston Town Councillors

cc Cornwall Councillor (Adam Paynter), Chris Sims (Community Link Officer), Scott Mann MP, Honoured Burgess (Arthur Wills), Emma Jaynes, (Chairman, Chamber of Commerce), members of the press

You are summoned to attend an Extraordinary meeting of Launceston Town Council to be held on Thursday 27 June 2024 in The Guildhall, commencing at 7.00pm

This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if speaking or taking an active role in the meeting.

The agenda for the meeting is set out below.

A handwritten signature in black ink, appearing to read 'C. W. Drake'.

Christopher Drake
Town Clerk

Date of issue: 21 June 2024

AGENDA

1. Apologies for absence

2. Declarations of Interest

Councillors are reminded that if a councillor has a registered disclosable pecuniary interest, or a non-registerable interest, in any agenda item s/he must leave the meeting while that item is discussed, unless a written request for a dispensation has been received. The Council will consider those requests at this point.

3. Public Representation Session

To receive any written representations or previously submitted questions from Members of the public in attendance. (A maximum time of 15 minutes will be allowed for this session and there is a time constraint of 5 minutes per speaker)

4. Internal Audit Report

To note the internal audit report (copy attached)

5. Conflict of Interest Form

To agree and sign the conflict of interest form in relation to the Annual Report

6. Annual Governance Statement

To receive and note the Annual Internal Audit Report 2023/24 and to discharge the obligations of the Authority to approve the Annual Governance Statement and review the effectiveness of the System of Internal Control for the year ended 31 March, 2024 (Section 1)

7. Accounting Statements 2023-2024

To consider and approve the Statement of Accounts of the Authority and Annual Return for the year ended 31 March, 2024 (Section 2).

8. Urgent Items

To receive any items which the Mayor considers to be urgent (information only)

Date of next Meeting

The next Full Council meeting will be held on Tuesday 16 July at 7.00pm