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Launceston Town
Council
The Town Hall
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**Minutes of The Library, Arts, Business and Information Services Committee meeting held
on
Tuesday 7 May 2024 at 7.00 pm in the OP Rooms**

- Present:** Cllrs: Bailey (Mayor), Gilbert (Deputy Mayor/Chairman), Gordon, Lankston
Nancarrow, Tremain
- In attendance:** Cllrs Heaton, Soanes
Ewan Murray (VIC Manager – non-voting)
- 2405/17 Apologies for Absence**
No apologies received
- 2405/18 Declarations of Interest**
There were no declarations of interest
- 2405/19 Public Representation Session**
One member of the public was present and gave an update on the Causley Trust
- 2405/20 Minutes of Previous Meetings**
The minutes of the meeting held on Tuesday 9 January 2024 **were agreed** and signed as a correct record
- 2405/21 Financial Report**
It was **noted** that:
- i. The VIC Manager had discussed the budget with the RFO and it is running as planned
 - ii. VIC budget information is promulgated to councillors via F&GP Committee paperwork
- 2405/22 Report from VIC Manager**
It was **noted** that:
- i. The council has secured the Community Capacity Fund bid
 - ii. The work relating to the Planning Performance Agreement and the town entrance project has been completed and was circulated with paperwork for this meeting
 - iii. Time pressures, relating to permissions for the town entrance work has put the Expression of Interest to the Community Levelling Up Project in jeopardy, but the council still awaits the outcome of the project

2405/23 Update of Broader LABI Activities

It was **noted** that:

- i. The committee wished to express its thanks to the related staff for their diligence and the excellent service provided to the community
- ii. An update, relating to the Connect Launceston Project was given by Cllr Gordon, who reported good progress is being made
- iii. A meeting had taken place that morning regarding progress on Lawrence House Museum and that a meeting of the LHM Management Committee has been tabled for 21 May 2024

2405/24 LABI Strategic Plan 2024 onwards

It was **resolved** that:

- i. Staff from the VIC would undertake the construction of a Destination Management Plan (DMP) using the Visit England template

Proposed: Cllr Nancarrow

Seconded: Cllr. Lankston

Carried

- ii. This strategic plan would be underpinned with an operational plan

Proposed: Cllr. Bailey

Seconded: Cllr. Gordon

Carried:

It was **noted** that the anticipated duration of this project, based on estimates provided by Visit England, will be 12 – 15 months

2405/25 Items to Note and any Urgent Matters

It was **noted** that:

- i. Good progress has been made towards the opening of the Launceston Health Hub on Exeter Street
- ii. The Victorian Market will take place on Saturday 29 June
- iii. Launceston Town Plan Group needs consider how it promulgates information to the public, ensuring what is released is not confusing

2405/26 Date of Next Meeting

The next meeting will be held on Tuesday 2 July 2024 at 7:00pm

The meeting closed at 8.15pm

Signed :

Date: