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Launceston Town Council
The Town Hall
Launceston
Cornwall PL15 7AR

To: All members of the Estates and Properties Committee
Cllrs Bailey (Town Mayor), Gilbert (Deputy Mayor), Bullen, Gordon, Harris, Heaton, Hogan, Penhale and Young
Cc all members of the Council for information

You are summoned to a meeting of the Estates and Properties Committee on Monday 7th October at 10.00am at Launceston Town Hall in the Otho Peter Suite.

This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if speaking or taking an active role in the meeting.

A handwritten signature in black ink, appearing to read 'C. W. Drake'.

Christopher Drake
Town Clerk

30th September 2024

A G E N D A

- 1 Apologies for absence**
- 2 Declarations of Interest**
Councillors are reminded that if a councillor has a registered disclosable pecuniary interest, or a non-registerable interest, in any agenda item s/he must leave the room while that item is discussed, unless a request for a dispensation is agreed.
- 3 Public Representation Session**
An opportunity for local residents to make representations to the Committee or to ask questions relating to items on the agenda. (Please note that a maximum time of 15 minutes will be allowed for this session and there is a time constraint of 5 minutes per speaker)
- 4 Minutes of the last meeting**
To sign the minutes of the Extraordinary meeting held on Thursday 12th September
- 5 Estates & Properties Managers Report – October 2024 (copy attached)**
- 6 Coach Park**
To consider the quote for remedial works at the Coach Park (copy attached)

7 Exclusion of members of the press and public

To resolve that under s1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of confidential information

8 Ambulance Hall Roof Tenders

To agree the contractor to undertake roof repairs to the site from the received tenders (copies attached)

Date of next meeting 2nd December 2024