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Launceston Town Council
The Town Hall
Launceston
Cornwall PL15 7AR

MINUTES OF THE ESTATES & PROPERTIES COMMITTEE MEETING
Held on Monday 2 December 2024
at 10.00am in The Otho Peter Suites.

PRESENT: Cllrs Bailey (Mayor), Gilbert (Deputy Mayor), Gordon, Harris, Heaton, Penhale and Young

In attendance: Cllrs Bullen and Soanes
Martin Cornish (Estates & Properties Manager)
Ewan Murray (Visitor Information Centre Manager)

2412/01 Apologies for Absence
There were none

2412/02 Declarations of Interest
There were no declarations of interest

2412/03 Public Representation Session
There were no representations made

2412/04 Minutes of the last meeting
The minutes of the meeting held on Monday 7th October 2024 were signed as a correct record.

****Cllr Heaton entered the meeting at 10.02****

2412/05 Estates & Properties Manager's Report – December 2024

It was **resolved** to;

- i) note the update regarding Lawrence House
- ii) note the update regarding the multi storey car park reports
- iii) note the update regarding consents for Southgate Arch
- iv) note the update regarding roof works at the Ambulance Hall
- v) note the update regarding Town Hall works
- vi) note the update regarding Public Toilet contractors
- vii) note the update on costings for Visitor Information Centre works
- viii) note the update on funding works for Priory Park. Prior to the meeting I received confirmation from Cornwall Council that we had been successful

in our funding application for CIL monies. Cllr Gordon asked for thanks to staff who worked on the project be recorded

- ix) note the update regarding investigation into software packages
- x) note the update regarding completed Fire Risk Assessments at the Town Hall, Ambulance Hall and Southgate Arch
- xi) note the update regarding Display Screen Equipment assessments
- xii) note the update regarding street furniture installation

2412/06 Southgate Arch

The committee were informed of works required at Southgate Arch and updated on the consents and funding work currently ongoing with Historic England

Date of the next meeting

The next meeting date will be held on Monday 3 February 2025

The meeting closed at 10.56am

Signed..... Date.....