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Launceston Town Council
The Town Hall
Launceston
Cornwall PL157AR

To: All Launceston Town Councillors

cc Cornwall Councillor (Adam Paynter), Chris Sims (Community Link Officer), Ben Maguire MP, Honoured Burgess (Arthur Wills), Emma Jaynes, (Chairman, Chamber of Commerce), members of the press

You are summoned to attend a meeting of Launceston Town Council to be held on Tuesday 18 February 2025 in The Guildhall, commencing at 7.00pm

This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if speaking or taking an active role in the meeting.

The agenda for the meeting is set out below.

A handwritten signature in black ink, appearing to read 'C. W. Drake'.

Christopher Drake
Town Clerk

Date of issue: 12 February 2025

AGENDA

1. Apologies for absence

2. Declarations of Interest

Councillors are reminded that if a councillor has a registered disclosable pecuniary interest, or a non-registerable interest, in any agenda item s/he must leave the meeting while that item is discussed, unless a written request for a dispensation has been received. The Council will consider those requests at this point.

3. Public Representation Session

To receive any written representations or previously submitted questions from Members of the public in attendance. (A maximum time of 15 minutes will be allowed for this session and there is a time constraint of 5 minutes per speaker)

4. To confirm and sign the minutes of the last meeting previously circulated:

- (i) Minutes of the Meeting of Full Council held on Tuesday 21 January 2025 at 7.00pm
- (ii) Minutes of the Extraordinary Meeting of Full Council held on Thursday 30 January 2025 at 7.00pm

5. To receive the minutes of committees and sub-committees previously circulated:

- (i) Finance and General Purposes held on Wednesday 22 January 2025 at 7.00pm
- (ii) Planning and Economic Development held on Thursday 30 January 2025 at 7.29pm

(iii) Estates and Properties held on Monday 3 February 2025 at 10.00am

6. Reports from Cornwall Councillors

To receive reports from Cornwall Councillors on matters of policy or major decisions affecting Cornwall in general and Launceston in particular

7. Reports and Questions from Town Councillors

To receive reports from councillors representing the Town Council on outside bodies, or having attended meetings on behalf of the Council

8. Report from the Town Mayor

To receive the Mayor's Monthly Report

9. Report from the Town Clerk

To receive the latest RAG update and progress and information Report 03/25 (copy attached)

10. Publicity During the Pre-Election Period

To consider Report 04/25 concerning the above (copy attached)

11. Strategic Plan

To consider the Council's Strategic Plan. The 2020-24 document is attached for information

12. Strengthening the Standards and Conduct Framework for Local Authorities in England

To consider Report 05/25 concerning the above (copy attached)

13. VAT Advice for Future Library Hub

To agree the Council undertakes Option 3 of the recommendations from Parkinson Partnership concerning the above (copy attached)

14. Correspondence and matters to note

Additional information can be provided at the meeting if required.

1 Note the venue usage

2 Note the correspondence from Mr K Wadland and the Town Council's response

15. Urgent Items

To receive any items which the Mayor considers to be urgent (information only)

16. Exclusion of members of the press and public

To resolve that under s1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of confidential information

17. Council Property Reports

To note the details of the report regarding Council properties

Date of next Meeting

The next Full Council meeting will be held on Tuesday 18 March 2025