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Launceston Town Council
The Town Hall
Launceston
Cornwall PL15 7AR

MINUTES OF THE FULL COUNCIL MEETING
held on TUESDAY 18 MARCH 2025 at 7.00pm in the Town Hall

- PRESENT** Cllrs Bailey (Mayor), Gilbert (Deputy Mayor), Bullen, Conway, Gordon, Harris, Heaton, Hogan, Lankston, O'Brien, Penhale, Soanes, Tremain and Young
In attendance: Christopher Drake (Town Clerk)
1 member of the public
- 2503/35 Apologies for absence**
Apologies were received from Councillors Green and Nancarrow and Cornwall Cllr Paynter
- 2503/36 Declarations of Interest**
There were no declarations of interest
- 2503/37 Public Representation Session**
There were no representations made
- 2503/38 To confirm and sign the Minutes of the last meeting, previously circulated**
It was **resolved** to confirm and sign the minutes previously circulated;
(i) Minutes of the Meeting of Full Council held on Tuesday 18 February 2025 at 7.00pm
- 2503/39 To receive and adopt the minutes of committees and sub-committees, previously circulated**
It was **resolved** to receive and adopt the minutes of the following committees and sub committees:
(i) Planning and Economic Development held on Thursday 20 February 2025 at 7.00pm
(ii) Library, Arts, Business and Information held on Tuesday 4 March 2025 at 7.00pm subject to the amendment that the Library Manager was in attendance at the meeting
(iii) Finance and General Purposes held on Wednesday 5 March 2025 at 7.00pm
- 2503/40 Reports from Cornwall Councillors**

Cllr Conway provided an update regarding the transfer of Cornwall Council car parks and advised that The Walk car park would remain as part of Cornwall Council's parking portfolio. Cllr Conway also said that a number of Cornwall Councillors would not be standing for re-election at the forthcoming May elections

Cllr Young raised an issue regarding residents parking at Edymead Court/Broomhill. **Cllr Conway** said he would look into the matter.

Cllr Lankston asked for an update regarding the boundary wall at Race Hill. **Cllr Conway** advised that Cornwall Highways were pursuing the matter and working with the resident and that that legal agreement was being sought.

Cllr Soanes asked when the proposed car park transfers would be completed and also raised a point regarding wall repairs at the Pannier Market adjacent to neighbouring properties. **Cllr Conway** advised that a potential date for the car park transfers was April and in regards to the repair works to the wall at the Pannier Market, he had concerns about work being properly completed and would liaise with neighbours on any issues.

Cllr Tremain stated that whilst front wall repairs had been undertaken at the Pannier Market, further repairs were awaited as per recent planning applications for the site works.

Cllr Hogan spoke regarding the wall repairs at Race Hill and asked if Cornwall Council undertook the required works and then charged the property owner accordingly

2503/41 Reports and Questions from Town Councillors

Cllr Young provided an update report regarding Lawrence House and a copy was made available to all councillors. An open stores day at the storage site is taking place on Tuesday 20 May and the pop-up museum site will open on 1 April 2025.

Cllr Heaton advised that the PPG met on 10 March and received a presentation from Cornwall People First. PPG representatives have attended a number of events and Cllr Heaton gave details regarding the NHS 10 Year Plan, the new PPG website and constitution, and the Age Concern travel service. She also gave details of the work of the Health Hub and their new Facebook page. Cllr Heaton also advised that the Police and Crime Commissioner had requested that all incidents of crime be reported and that there was potential for a front desk to be opened at Launceston Police station.

Cllr Tremain spoke about the Interim Planning statement Briefing he had attended and copied details to all Members

2503/42 Report from the Town Mayor and Deputy Mayor
The Mayor provided an update on the Mayoral activities

2503/43 Report from the Town Clerk
Members considered the latest RAG update and progress and information Report 06/25 (previously circulated)
It was **resolved** to note the updates on the various items of progress and information regarding the current ongoing work of the Council

2503/44 Statement of Internal Control
It was **resolved** to agree the Statement of Internal Control

2503/45 Council Policies Update
It was **resolved** to approve the Operational and Financial Risk Assessment in line with the Council's audit procedures

2503/46 Correspondence and Matters to Note
It was **resolved** to;
i) note the venue usage
ii) note the correspondence from Ms Susan Worsley thanking the Mayor and the Town Council for the St Piran's Day event

2503/47 Urgent Items
i) Cllr Lankston congratulated Cllr Rob Tremain on his recent award of the Cross of St Piran
ii) The Mayor thanked all those involved in the recent St Piran's Day event

Date of the next meeting of the Council

The next Full Council meeting will be held on Tuesday 15 April 2025

The meeting ended at 7.34pm

Signed Date