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Launceston Town Council
The Town Hall
Launceston
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MINUTES OF THE ESTATES & PROPERTIES COMMITTEE MEETING
Held on Monday 3 February 2025
at 10.00am in The Otho Peter Suites.

PRESENT: Cllrs Bailey (Mayor), Gilbert (Deputy Mayor), Gordon, Harris, Heaton, Penhale and Young

In attendance: Martin Cornish (Estates & Properties Manager)
Ewan Murray (Visitor Information Centre Manager)

2502/01 Apologies for Absence

Apologies were received by Cllr Bullen

2502/02 Declarations of Interest

There were no declarations of interest

2502/03 Public Representation Session

There were no representations made

2502/04 Minutes of the last meeting

The minutes of the meeting held on Monday 2nd December 2024 were signed as a correct record.

2502/05 Estates & Properties Manager's Report – February 2025

It was **resolved** to;

- i) note the update regarding Lawrence House
- ii) note the update regarding the multi storey car park reports
- iii) note the update regarding consents for Southgate Arch
- iv) note the update regarding works at the Ambulance Hall
- v) note the update regarding Town Hall quinquennial inspection
- vi) note the update regarding Public Toilet provision
- vii) note the update regarding Visitor Information Centre works
- viii) note the update regarding Coach Park works
- ix) note the update regarding Priory Park tender works. Thanks were extended by the committee to Ewan Murray, Lauren Green and Martin Cornish for their work on this
- x) note the update regarding the devolution of land at Windmill & Newport

xi) Note the update regarding the new grounds compound

2502/06 Southgate Arch

It was **resolved unanimously** that the Project Management of works to the Southgate Arch be awarded to Scott & Co

2502/07 Visitor Information Centre

It was agreed by the Committee that the Visitor Information Centre close for up to three weeks from the week commencing 24th February for essential works

2502/08 Launceston Castle

Having already agreed the 25/26 year budget, the committee reluctantly had to decline the request from English Heritage for financial assistance in litter picking at the Castle. This will be brought back for consideration for the 26/27 year budget setting

2502/09 Urgent Items

Cllr Bailey raised concern over the large amount of waste collection left out on the streets of the town

Cllr Bailey advised of bin provision on the Haye Common estate

Cllr Gordon asked for the next pre meeting site visit be at Southgate Arch

It was agreed that the next meeting of the Estates & Properties committee be held on Monday 7th April 2025

Date of the next meeting

The next meeting date will be held on Monday 7 April 2025

The meeting closed at 11.01am

Signed.....

Date.....