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Launceston Town Council
The Town Hall
Launceston
Cornwall PL157AR

To all members of the Finance & General Purposes Committee

Cllr Gilbert (Town Mayor), Cllrs, Bailey, Bullen, Conway, Heaton, Hogan, O'Brien, Soanes and Young
Cc all members of the Council for information

You are summoned to attend a meeting of the Finance & General Purposes Committee, to be held on Wednesday 2 July 2025 at 7pm in the Otho Peter Suites

This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if speaking or taking an active role in the meeting.

The agenda for the meeting is set out below.

A handwritten signature in black ink, appearing to read 'C. W. Drake'.

Christopher Drake
Town Clerk

Date of issue: 26 June 2025

A G E N D A

1 Election of Chairman

2 Election of Vice Chairman

3 Apologies for absence

4 Declarations of Interest

Councillors are reminded that if a councillor has a registered disclosable pecuniary interest, or a non-registerable interest, in any agenda item s/he must leave the room while that item is discussed, unless a written request for a dispensation has been received. The Council will consider those requests at this point. In exceptional circumstances the Town Clerk has delegated authority to allow a dispensation under section 8e of the Council's Standing Orders.

5 Public Representation Session

An opportunity for local residents to make representations to the Council or to ask questions relating to items on the agenda. (Please note that a maximum time of 15 minutes will be allowed for this session and there is a time constraint of 5 minutes per speaker)

6 Minutes of the last meeting

To sign the minutes of the meeting held on 29 April 2025 as a correct record (copy attached)

7 Exceptional Grant Applications

To consider the exceptional grant applications received. (copies attached)

8 Finance

- a) To approve the payment listings for May and June 2025 (copy attached)
- b) To approve the balance sheet for May 25 (to follow)
- c) To approve the income and expenditure account to May 25 (to follow)
- d) To decide on a councillor to check the payments and bank reconciliations for the period June to October

9 Christmas Opening Hours for Council Services, Properties and Facilities

To agree to the opening hours of Council services, properties and facilities during the Christmas Break

10 Bank Signatories

To agree the bank signatories for the following bank accounts

- a) HSBC signatories
- b) HSBCnet online signatories
- c) Lloyds signatories
- d) Public Sector Deposit Account
- e) Cornwall Council

11 Asset Management Package

To consider subscribing to an Asset Management Package

12 HSBC Security Devices

To note the discontinuation of physical security devices to access online banking and that staff will need to download and use the HSBC banking app and use a digital security device.

13 Urgent Items

To receive any items considered by the Chairman to be urgent (information only)

Date of the next meeting

The next meeting will be held on Wednesday 3 September 2025 at 7pm