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Launceston
Town Council
The Town Hall
Launceston
Cornwall
PL15 7AR

To: All members of the Estates and Properties Committee
Cllrs Gilbert (Town Mayor), Conway (Deputy Mayor), Bailey, Bullen, Gordon, Harris, Heaton, Hogan and Young

Cc all members of the Council for information

**** Please note that there will be a site visit to the Cemetery at 09.00, prior to the meeting****

You are summoned to a meeting of the Estates and Properties Committee on Monday 4th August at 10.00am at Launceston Town Hall in the Otho Peter Suite.

This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if speaking or taking an active role in the meeting.

Christopher Drake
Town Clerk

29 July 2025

A G E N D A

- 1 Apologies for absence**
- 2 Declarations of Interest**
Councillors are reminded that if a councillor has a registered disclosable pecuniary interest, or a non-registerable interest, in any agenda item s/he must leave the room while that item is discussed, unless a request for a dispensation is agreed.
- 3 Public Representation Session**
An opportunity for local residents to make representations to the Committee or to ask questions relating to items on the agenda. (Please note that a maximum time of 15 minutes will be allowed for this session and there is a time constraint of 5 minutes per speaker)
- 4 Minutes of the last meeting**
To sign the minutes of the meeting held on Monday 2nd June
- 5 Estates & Properties Managers Report – August 25 (copy attached)**
- 6 Ground Workers Compound**
To agree the contractor to undertake the construction of a new Grounds Compound

7 Priory Ruins

To consider a request for the Town Council to facilitate the opening and closing of Priory Ruins on a year round basis

8 Cemetery Headstones

To note the content of the verbal report compiled by the Council's Cemetery Officer

9 Lawrence House Museum Architects

To agree the award of the RIBA stage 1 works for Lawrence House Museum

Date of the next meeting 6th October 2025