



**Minutes of The Library, Arts, Business and Information Services Committee meeting held on
Tuesday 1 July 2022 at 7.00pm in Launceston Town Hall**

- Present:** Cllrs: Gilbert (Mayor), Conway (Deputy Mayor), Anston Race, Gordon, Lankston, Young
- In attendance:** Cllr Soanes
Cllr Heaton
Claire Greenaway (LTC Administrative Assistant)
Ewan Murray – Visitor Information Manager (Clerk to the Committee – non-voting)
- 2507/01 Election of Chairman**
Cllr Gilbert proposed and Cllr Lankston seconded that Cllr Margaret Young be elected Chairman. This was **unanimously agreed**
- 2507/02 Election of Vice Chairman**
Cllr Young proposed and Cllr Gilbert seconded that Cllr Sally Lankston be elected Vice Chairman. This was **unanimously agreed**
- 2507/03 Apologies for Absence**
None
- 2507/04 Declarations of Interest**
There were no declarations of interest
- 2507/05 Public Representation Session**
No representations were made
- 2507/06 Minutes of Previous Meetings**
The minutes of the meeting held on 4 March 2025 were agreed and signed as a correct record.
- 2507/07 Financial Report**
It was **noted** that:
i) councillors have already received finance statements via the F&GP paperwork
ii) the RFO had confirmed to the VIC Manager that the budget is running as forecast
- 2507/08 Wider LABI Activities**
It was **noted**:
i) the report given by Claire Greenaway on the LTC premises' usage
ii) the latest update of library events' sheet
iii) the committee wished to thank Launceston Rotary for their generous donation of £300 for floral Lego for library activities
- 2507/09 Report from VIC Manager**
It was **resolved** to provide a councillor presence at Launceston Show with councillors attending in 2's and each session being 2 hours in duration – 10:00 – 16:00
The following was **noted**:
i) note the clarification of the recent safeguarding incident
ii) The recent temperatures were proving challenging for staff, particularly in the library, and the Estates & Properties' Manager was urgently investigating a solution
- 2507/10 Traffic Regulation Order**
It was **resolved**:
i) that LTC officers will continue to report TRO breaches to the relevant authorities
ii) that LTC officers will liaise with the Launceston CCTV Team and D&C Police to access CCTV footage of breaches. This allows reporting to 'Operation Snap', which requires video evidence.

Proposed: Cllr Gordon

Seconded: Cllr Lankston

Carried

2507/11

Safer Greener Streets

It was **noted:**

- i) the Town Accelerator and Town Delivery projects have concluded
- ii) the finger posts and bollards are now in place and the necessary repairs are underway
- iii) Whilst initial drawings to improve wheelchair access into town hall would likely achieve the necessary permissions, the installation would compromise vehicular access and create an unforeseen challenge

2507/12

Items to Note and any Urgent Matters

The (LTC) rubbish bin located by the Kensey Bridge is in poor condition and needs replacing or refurbishment

2507/13

Date of Next Meeting

The next meeting will be held on Tuesday 2 September at 7.00pm

The meeting closed at 8:15pm

Signed :

Date: