



**Minutes of The Library, Arts, Business and Information Services Committee meeting
held on**

Tuesday 4 March 2025 at 7.00 pm in the OP Rooms

- Present:** Cllrs: Gilbert (Deputy Mayor), Gordon, Lankston and Tremain
In attendance: Cllrs, Heaton and Soanes
Ewan Murray (VIC Manager – non-voting)
- 2503/01 Apologies for Absence**
Cllrs Bailey and Nancarrow
- 2503/02 Declarations of Interest**
There were no declarations of interest.
- 2503/03 Public Representation Session**
One member of the public was in attendance.
- 2503/04 Minutes of Previous Meetings**
The minutes of the meeting held on Tuesday 7 January 2025 were agreed and signed as a correct record
Proposed: Cllr Gordon
Seconded: Cllr Gilbert
Carried:
- 2503/05 Financial Report**
It was **noted** that:
i. The VIC is on budget for the current financial year.
ii. Councillors receive VIC financial reports via the F&GP Committee paperwork.
- 2503/06 Report from VIC Manager**
The content of the report was previously circulated and the following **noted**:
i. E. Murray, M. Cornish, A. Snook, G. Herbert, L. Greene, P. Terry have completed the 'Train the Trainer' safeguarding courses and will provide annual training for all staff and updates for councillors.
ii. The VIC refurbishments are proving challenging in relation to electrics.
- 2503/07 Update of Broader LABI Activities**
The committee **received an update** from the Library Manager including:
i. The library continues to provide a wide range of activities.
ii. In particular, the stop-smoking sessions are proving popular.
iii. Cllr Gordon requested thanks be forwarded to library staff for their diligence.

- 2503/08 Projects and Funding Update**
It was **noted** that there are time pressures in relation to the Safer Greener Streets project, but LTPG has requested a deadline extension.
- 2503/09 Connect Launceston Update**
The committee **noted**:
- i. the Connect Launceston update from Cllr Gordon.
 - ii. the group expect to hear the outcome of the grant bid to GWR by the end of March
 - iii. the meetings are well attended including representation from Cornwall Council and the local MP.
- 2503/10 Launceston Show 2025**
The committee **recommends** that consultation with staff is undertaken, ensuring that whilst the council positively promotes its activities and successes, it confirms it is within the capacity of the current staffing complement.
Proposed: Cllr Lankston
Seconded: Cllr Gilbert
Carried
- 2503/11 Strategic Plan 2025 – 2029**
The committee **recommends** the following:
- i. The spreadsheets identifying current projects should be shared with all committees for consideration.
 - ii. The council should augment previous strategic plans with an operational plan and a 4-year financial forecast.
 - iii. The current number of major projects preclude the inclusion of any additional projects.
 - iv. There should be officer representation on the strategic plan group.
 - v. The council should explore current best practice in relation development and improvement planning processes.
- 2503/12 Items to note and any urgent matters** (information only)
No matters were raised.
- 2503/13 Date of Next Meeting**
The next meeting will be scheduled following the first meeting of the new council.

The meeting closed at 8.32pm

Signed :

Date: