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Launceston Town Council
The Town Hall
Launceston
Cornwall PL15 7AR

MINUTES OF THE FULL COUNCIL MEETING
held on TUESDAY 18 NOVEMBER 2025 at 7.00pm in the Town Hall

PRESENT Cllrs Gilbert (Mayor), Conway (Deputy Mayor), Anston-Race, Bailey, Bullen, Gordon, Green, Harris, Heaton, Hogan, O'Brien, Soanes, Tremain and Young
In attendance: Cornwall Cllr Dennis
Christopher Drake (Town Clerk)

Prayers were read by the Mayor's Chaplain Jess Lancaster

2511/33 Apologies for absence
Apologies for absence were received from Cllr Lankston

2511/34 Declarations of Interest
There were no declarations of interest

2511/35 Public Representation Session
There were no representations made

2511/36 To confirm and sign the Minutes of the last meeting, previously circulated
It was **resolved** to confirm and sign the minutes previously circulated;
(i) Minutes of the Meeting of Council held on Tuesday 21 October 2025 at 7.00pm

2511/37 To receive and adopt the minutes of committees and sub-committees, previously circulated
It was **resolved** to receive and adopt the minutes of the following committees and sub-committees:
(i) Planning and Economic Development held on Thursday 6 November 2025 at 7.00pm
(ii) Extraordinary Planning and Economic Development held on Thursday 11 November 2025 at 7.00pm

2511/38 Reports from Cornwall Councillors
Cornwall Cllr Dennis gave an update regarding the Minor Injuries Unit and advised that the local PPG and Community Area Partnership were keeping pressure on to ensure that the Unit continued to remain open and work was ongoing in seeking co-designing services for local people. Cllr Dennis also spoke about the abolition of Police and Crime Commissioners and the continued work to open an enquiry desk at Launceston Police station, Cllr Dennis also confirmed for Cllr O'Brien that the Police Media Officer had stated that the rank of an officer is always given to media outlets

Cllr Harris advised that there was an issue regarding CCTV operators having their phone access removed and as such they were not able to contact the Street Pastors and this was a safety concern

Cllr Bailey asked if there was an update regarding the wall at Race Hill. **Cllr Dennis** advised that agreement had been reached between Cornwall Council and the property owner and that a structural survey was to be undertaken and a timeline for works agreed

Cllr Conway requested that the timeline for works at Race Hill be shared with the Town Council when agreed

Cllr Green requested that Cornwall Planning consider the application for a proposed zoo as a matter of urgency

Cllr Gilbert raised her concern regarding the issue of lack of telecommunications between CCTV operators and the Street Pastors and requested that this be reported to the Police Inspector for comment and action

Cllr O'Brien stated his support for the Mayor's comments

Cllr Tremain expressed the importance of the Street Pastors being properly supported in their vital role

Cllr Bailey agreed with the comments concerning support for the Street Pastors and that of the CCTV operators, who support the Police by giving their time voluntarily

2511/39

Reports and Questions from Town Councillors

Cllr Heaton provided an update from the Patient Participation Group (PPG), meeting held on 10 November and the Councillor Advocate Scheme and a copy of her report is included in these minutes. Cllr Heaton also stated that the Police and Crime Commissioner role had provided many good schemes throughout Devon and Cornwall

Cllr O'Brien gave an update on the Cornwall Association of Local Councils (CALC) AGM and advised that there were approximately 40 attendees and a number of nominations for roles within the organisation and that the constitution needed to be revised going forward. Cllr O'Brien was pleased to report that he had been re-elected onto the Executive Committee

2511/40

Report from the Town Mayor and Deputy Mayor

The Mayor had attended two events and would include details of these and those attended by the Deputy Mayor as part of her December update

2511/41

Report from the Town Clerk

Members considered Report 26/25 concerning the above (previously circulated)

It was **resolved** that;

- i) the update of the library hub building and the process of producing a tender for the required works be noted
- ii) the update regarding Lawrence House be noted
- iii) the details regarding the grounds compound be noted and members of the Estates and Properties Committee to visit the site to access the works required
- iv) the update regarding the installation of play equipment at Priory Park be noted
- v) the progress for works on site at the Town Hall be noted
- vi) the details regarding repair works to Southgate Arch be noted
- vii) the update on works to the multi storey car park be noted
- vii) the update regarding the deed of easement for the ongoing drainage issues at Grammars Park be noted

2511/42

Internal Auditor's Report

It was resolved to note the External Auditor's Report and minute thanks to the Town Council's Finance team for their work

2511/43

Correspondence and Matters to Note

It was resolved to;

- i) note the venue usage

2511/44

Urgent Items

- i) Cllr Bullen requested clarification regarding the Town Council offering free parking on Saturday's during December

Date of the next meeting of the Council

The next Full Council meeting will be held on Tuesday 16 December 2025

The meeting ended at 7.34pm

Signed Date

Launceston Town Council 18 November 2025

Launceston Medical Centre Patient Participation Group meeting 10 November 2025

- Practice Manager and Reception Manager attended
- Membership is growing with 16 at the meeting and 7 apologies
- New GP joining in December taking Practice over capacity for GPs
- Trend for newly qualified GPs to join the Practice – it is a training practice
- 2 Trainee Psychologists have joined the Practice
- Honorary Assistant Psychologist (unpaid) to support the Health Inequalities Hub has had 17 applicants
- Some roles at Hub dependent on grants from voluntary sector – staffing issues when contracts end
- KLINIK form is now open from 8am to 6pm
- Patient Advisor Training pending – specifically for medical centres
- Ongoing problems with making appointments at reception – NHS requires accessibility but logistics tricky
- Flu/Covid Clinics at 70% uptake
- Integrated Neighbourhood Teams – lacking clarity about structure and process (Hub is a key component in future of INTs)
- Dispensary Surveys carried out by PPG to capture opinions/data – positive feedback on dispensary staff but problems with queues and missing medication plus lack of privacy at counter
- Better comms needed for patients – PPG/Practice Manager meeting to discuss
- LMC PPG networks with other PPGs in SE Cornwall and Bodmin – valuable lobby group
- Thank you to our Divisional Member, Cllr Dennis, for his support and active engagement with the PPG – he is a member

Councillor Advocate Scheme

- OPCC is to be abolished in 2028
- OPCC has worked with Cornwall Council to promote road safety since 2019 – Vision Zero Southwest
- This week is National Road Safety Week November 16 – 22
- Learn2Live Scheme aimed at Learner Drivers
- Motorcycle Programmes
- In School Pedestrian Schemes
- Drink Driving Scheme – free soft drinks through December for nominated drivers
- 2000 arrests for drink driving last year in Devon and Cornwall
- Night Buses in Exeter, Plymouth, Torbay, N Devon
- Next meeting @ Plymouth Argyl 3 December 2025

Cllr Joan Heaton