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Launceston Town Council
The Town Hall
Launceston
Cornwall PL15 7AR

MINUTES OF THE FULL COUNCIL MEETING
held on TUESDAY 21 OCTOBER 2025 at 7.00pm in the Town Hall

PRESENT Cllrs Gilbert (Mayor), Conway (Deputy Mayor), Anston-Race, Bailey, Bullen, Gordon, Harris, Heaton, Hogan, Lankston, O'Brien, Soanes and Tremain
In attendance: Cornwall Cllr Paynter
Christopher Drake (Town Clerk)

Prayers were read by the Mayor's Chaplain Jess Lancaster

- 2510/17 Apologies for absence**
Apologies for absence were received from Cllrs Green and Young and Cornwall Cllr Dennis
- 2510/18 Declarations of Interest**
There were no declarations of interest
- 2510/19 Public Representation Session**
There were no representations made
- 2510/20 To confirm and sign the Minutes of the last meeting, previously circulated**
It was **resolved** to confirm and sign the minutes previously circulated;
(i) Minutes of the Meeting of Council held on Tuesday 16 September 2025 at 7.00pm
- 2510/21 To receive and adopt the minutes of committees and sub-committees, previously circulated**
It was **resolved** to receive and adopt the minutes of the following committees and sub committees:
(i) Planning and Economic Development held on Thursday 25 September 2025 at 7.00pm
- 2510/22 Reports from Cornwall Councillors**
Cornwall Cllr Paynter advised that local health representatives would attend the forthcoming Community Network Panel (CNP) meeting and include discussion on the Minor Injuries Unit and also stated that the details of Highways budgets would be presented to the CNP. Cllr Paynter also gave an update regarding the engagement on the A30 works at the Plusha junction as well as a relaunch of the Tamar to Moor Road Safety campaign and the ongoing 20mph speed limit consultation.
Cllr Paynter also advised that the Chair of the CNP had written to the Government regarding future funding for Cornwall, that a meeting had been held with the Police and Crime Commissioner where the opening of an enquiry desk at Launceston was discussed and concluded his update by advising that Cornwall Council was in the process of its budget setting.
- Cllr O'Brien** stated that in regards to any changes to speed limits, it was imperative that enforcement was in place. **Cllr Paynter** stated that there had been liaison with the Police in this regard

Cllr Soanes asked for an update on the ongoing works at Race Hill. **Cllr Paynter** stated that this was with the Council's legal team and that local members were chasing the matter up

2510/23 Reports and Questions from Town Councillors

Cllr Heaton provided an update from the Patient Participation Group (PPG), which included discussion on the closure of the Minor Injuries Unit, and that further meetings had been held and that the site was now fully open but the closure had impacted the doctor's surgery. An integrated neighbourhood team was being considered and input from existing system users was being sought. Cllr Heaton thanked the local MP and Cornwall Cllr for their support regarding health provision within the town. Cllr Heaton also provided an update on the Police Custody Suite and stated that work was ongoing as the system in place was not as efficient as that used in Devon

Cllr Conway advised that he had attended the Falmouth Civic Service and that the Mayor of Falmouth was doing a sponsored swim in aid of supporting pool provision for local children and invited Launceston to be a part of this. Cllr Tremain stated that he supported the Mayor of Falmouth's proposal to improve local swim provision

2510/24 Report from the Town Mayor and Deputy Mayor

The Mayor provided an update on the Mayoral Engagements

2510/25 Report from the Town Clerk

Members considered Report 23/25 concerning the above (previously circulated)
It was **resolved** that;

- i) the update of the library hub building be noted
- ii) the update regarding Lawrence House be noted
- iii) the details regarding the proposed grounds compound project be noted
- iv) the update regarding the installation of play equipment at Priory Park be noted
- v) the progress for works on site at the Town Hall be noted
- vi) the details of the funding available for repair works to Southgate Arch be noted and the Council agrees additional match funding to the value of £17,500 to allow for the completion of works and that if these monies are used the sum is replaced into the Periodic Maintenance Ear Marked Reserves as part of the Council's budget for 2026/27
- vii) the update regarding the deed of easement for the ongoing drainage issues at Grammars Park be noted
- viii) the update regarding training attended by the Town Clerk be noted
- ix) the update regarding the Council's priority projects be noted and councillors be assigned to the projects as follows:
 - Library – Cllr Lankston
 - Lawrence House – Cllr Hogan
 - Grounds Compound – Cllr Bailey
 - Southgate Arch – Cllr Tremain
 - Priory Park – Cllr Gordon
 - Multi storey car park – Cllr Conway
 - The Mayor to be included at all meetings

2510/26 External Auditor's Report and Certificate 2024/25

It was resolved to note the External Auditor's Report and Certificate (previously circulated) and that contrary to the Report, the Council does consider its level of reserves as resolved by Full Council in January 2025, Resolution 2501/44

2510/27 Conflict of Interest - Internal Auditor

It was **resolved** to complete the Conflict of Interest form in relation to the Council's Internal Auditor (previously circulated)

2510/28 Notification relating to a property asset - Land at Sundew Walk and Bluebell Way, Launceston

Members considered Report 24/25 concerning the above (previously circulated)

It was **resolved** to take on the asset at a proposed nominal fee of £1

2510/29 Progress and Information

Members considered Report 25/25 concerning the above (previously circulated)

It was **resolved** to;

- i) note the details of the Rights of Way Improvement Plan Baseline Survey
- ii) note the details regarding the A388 Community Road safety Campaign but not to submit any funding from the Town Council
- iii) note the details regarding the consultation on proposed 20mph Speed Limits and support the scheme subject to public approval being considered

2510/30 Correspondence and Matters to Note

It was **resolved** to;

- i) note the venue usage

2510/31 Urgent Items

- i) Cllr Lankston gave thanks to all those that organised and supported the recent carnival
- ii) Cllr Soanes advised that changes to legislation were being considered in regards to vehicles parking on pavements

Date of the next meeting of the Council

The next Full Council meeting will be held on Tuesday 18 November 2025

The meeting ended at 8.06pm

Signed Date