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Launceston
Town Council
The Town Hall
Launceston
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7AR

To: All members of the Estates and Properties Committee
Cllrs Gilbert (Town Mayor), Conway (Deputy Mayor), Bailey, Bullen, Gordon, Harris, Heaton, Hogan and Young
Cc all members of the Council for information

You are summoned to a meeting of the Estates and Properties Committee on Thursday 18th December at 10.00am at Launceston Town Hall in the Otho Peter Suite.

This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if speaking or taking an active role in the meeting.

Christopher Drake
Town Clerk

11 December 2025

A G E N D A

- 1 Apologies for absence**
- 2 Declarations of Interest**
Councillors are reminded that if a councillor has a registered disclosable pecuniary interest, or a non-registerable interest, in any agenda item s/he must leave the room while that item is discussed, unless a request for a dispensation is agreed.
- 3 Public Representation Session**
An opportunity for local residents to make representations to the Committee or to ask questions relating to items on the agenda. (Please note that a maximum time of 15 minutes will be allowed for this session and there is a time constraint of 5 minutes per speaker)
- 4 Minutes of the last meeting**
To sign the minutes of the meeting held on Monday 6th October
- 5 Estates & Properties Managers Report – December 25 (copy attached)**
- 6 Memorial Headstone**
To consider the costing for repair of a headstone within the Cemetery grounds

7 Existing Library Update

To note the update regarding the existing Library site from the Visitor Information Centre Manager

8 Southgate Arch

To agree to the award of the tender for repairs to the Southgate Arch

9 Budgeting for Financial Year 2026/2027

To consider inclusions in the budget allocation for Financial Year 2026/27

10 Grounds Compound

To note the content of the Estates & Properties Managers report on the current Grounds Compound site

11 Urgent Items

To receive any items considered by the Chairman to be urgent (information only)

Date of the next meeting 2nd February 2026